

**Ruthven-Ayrshire Board of Education**  
**Regular Monthly Meeting**  
**Friday, November 22, 2019, 6:00 PM**  
**Room 214 - Board Room**

The Ruthven-Ayrshire Board of Education held its regular meeting with the following in attendance; Jill Conlon, Tracy Enderson, Stephanie Fay, Bruce Long, Darin Malm, Heather Ruele, Susan Sikora, Kelli Harmon, Alyssa Enderson, Jon Josephson, and Andrew Woiwood. Guests: Daniel Ceruti from the Spencer Daily Reporter.

All motions were unanimous unless otherwise noted.

- I. Call to Order** - President Long at 6:00 p.m.
- II. REVIEW OF DISTRICT MISSION STATEMENT** - Malm
- III. Approve Agenda** - Motion by Sikora to approve the agenda Second by Fay. Motion carried.
- IV. Welcome Visitors and Guests** - President Long
- V. Business and Action Items** -
  - 1. Consent Items** - Motion by Enderson to approve the consent items. Second by Fay. Motion carried.
    - a. Minutes** - October 16, 2019, October 23, 2019, November 4, 2019 approved as is.
    - b. Approval of Bills/Claims**
    - c. Financial Reports**
- VI. Adjourn Retiring Board - "sine die"** - Motion by Enderson to adjourn the retiring board. Second by Sikora. Motion carried.

**MEETING OF THE NEW BOARD**

- I. Call to Order** - Woiwood
- II. Review of District Statement**
- III. Approve the Agenda**
- IV. Welcome Visitors and Guests** - Daniel Ceruti from the Spencer Daily Reporter
- V. Board Learning**
- VI. Communications**
  1. Citizens or organizations in attendance - None
  2. Received through the mail - Long presented the newspaper article about Mr. Woiwood retiring.
  3. Through Board Members - None
- VII. Business and Action Items**
  - 1. Swear in Board Members** - New and returning Board Members were given the Oath.
  - 2. Election of President and Administration of Oath** - Sikora nominated Bruce Long for President. Malm closed nominations. Motion carried.
  - 3. Election of Vice-President and Administration of Oath** - Malm nominated Susan Sikora for Vice President. Nominations closed by Ruele. Motion carried.
  - 4. Determine the time and place of regular meetings - 211.2** - Motion by Sikora to have the second Monday of the month, 7:00 p.m. in Ruthven, as the time and place of regular meetings. Second by Fay. Motion carried.
  - 5. Name Board Legal Counsel** - Motion by Enderson to approve Steve Avery as the school legal counsel. Second by Malm. Motion carried.
  - 6. Board Committee Members** - Motion by Malm to approve the updated list of Board Committee Members. Second by Enderson. Motion carried.
  - 7. Appoint Board Treasurer - 206.3** - Motion by Sikora to approve Alyssa Enderson as Board Treasurer. Second by Fay. Abstain: Enderson. Motion carried and oath was given.
  - 8. Appoint Board Secretary - 206.3** - Motion by Ruele to approve Kelli Harmon as Board

Secretary. Second by Malm. Motion carried and oath was given.

**9. Consent Items:** Motion by Fay to approve the consent items. Second by Conlon. Motion carried.

a. **Activities Calendar** - December - The December Board Meeting will be Monday, December 9th at 6:00 p.m. The Board Coffee will start at 3:30 p.m. with the Board/Staff Meeting at 5:00 p.m.

b. **Field Trips**

1. **HS Band Des Moines Symphony Concert - Nov. 9, 2019** - The HS Band will be going to see a Des Moines Symphony Concert.

**10. Athletic Complex -**

a. **October 28th, 2019 Notes from the Athletic Complex Meeting.** - Woiwood presented the notes from the October 28th meeting with the board. They included updates on the completed work, status of the construction, and submittals that were done and still needed. The substantial completion date is November 27, 2019 and the project completion date is December 4, 2019.

b. **November 12th, 2019 Notes from the Athletic Complex Meeting** - Woiwood presented the notes from the November 12th meeting with the board. They included the update on completed work and status of the construction. He listed the submittals completed and the items to still be submitted. The next meeting was set for December 10th.

**11. Palo Alto County Mini-Grant** - Darin Malm made the motion to apply for a Mini-Grant from PACGDC for PE Monitors - Mr. Rubis in the amount of \$4,670.00. Second by Stephanie Fay. Motion carried.

**12. SBRC Application** - Motion by Conlon to approve the SBRC Application with a total of \$61,660. Second by Sikora. Motion carried.

**13. Open Enrollment - Applications** - Motion by Ruehle to approve the Open Enrollment of AF to Emmetsburg. Second by Enderson. Motion carried.

**14. Personnel** - Motion by Malm to approve the hiring of Kelly Allen as MS/HS Para. Second by Enderson. Motion carried.

**15. Board Policy - 401.7** - Motion by Malm to approve the Board Policy 401.7 as is with no changes. Second by Enderson. Motion carried.

**16. Prairie Lakes AEA Board Member Ballot - Director District #3.** - Malm made the motion to approve Dawn Crane from Spencer to represent the board in District #3 at the AEA. Second by Fay. Motion carried.

### **VIII. Recognition of Staff and Students**

#### **A. "Good News Sharing" - Principal Report -**

1. Good News Sharing

- Treyton Cacek signed letter of intent to attend Northern State University and wrestle on Friday, November 15.
- Middle School Carnival/Jr. Class Haunted House was well attended and raised over \$1400.00
- Middle School Team T-Shirts are awesome. Thanks to the Iowa State Bank!
- Great Middle School Concert!
- Great opportunity to put MS/HS band together for Veteran's Day.
- We have some great leaders stepping up for the student body.
- Good attendance at conferences.

2. First Quarter Honor Rolls and Perfect Attendance have been released.

3. On November 5th, the Middle School raked leaves for senior citizens. Supper was provided by the Ruthven Care Center.

4. The Veterans Day Program on November 11th involved the GT/RA HS band and choir.

RA MS band and chorus also performed. Tom Mason and Andy Woiwood provided a short address.

5. The GT/RA Drama Dept. presented the Fall Play: "Law and Order: Fairy Tale Unit on November 8 and 9 under the direction of Mrs. Kirk. Nice turn out!
6. RA 7-12 Graders participated in an Assembly with Ray Lozano on Wednesday, November 12. It was a powerful talk on the dangers and consequences of vaping.
7. RA MS Band and Chorus under the direction of Mr. Nielsen held their Fall Concert on Thursday, November 14th. Mr. Nielsen's 30th Fall Concert at RA!
8. Monday, November 18th was Midterm for 2nd Quarter. The end of 2nd Quarter/1st Semester will be on Friday, December 20th. December 19th and 20th will be Semester Test Days for the High School.
9. All winter teams have begun practices for their seasons. Girls Basketball opens up competition vs. Kingley- Pierson at Kingsley on Monday. Boys Basketball will participate in a Hall of Pride Scrimmage with North Union at Graettinger Monday night. The first regular season game will be the GB Double Header at West Bend on Dec. 3rd. Wrestlers open up their season in Spencer on Thursday, Dec. 5th. The Junior High Boys Basketball season is already underway.

#### **IX. Superintendent Report -**

##### **A. Professional Development**

- 1) Wednesday - Early Outs
- 2) PD on November 27th

##### **B. Teacher Leadership and Compensation - TLC**

- Smore - <https://www.smores.com/y7n30>

**C. Superintendent Search** - The contract has been signed and returned. The initial Set Up Questions are set. The Joint Work Session will be held to discuss the Search Survey and Job Posting.

**D. State Reporting** - 1) Fall BEDS Staff - In Progress, 2) Operational Sharing - In Progress  
3) SBRC - Ontime funding - Board approved - Due December 1st, 4) Modified Supplemental Amount - At Risk. Dropout prevention - December 15th, 5) Desk Audit - In Progress, and 6) Early Childhood Desk Audit - In Progress

**E. Parent Teacher Conferences** - Elementary had a total of 80/88 in attendance or 91%.

Those that did not make it to conferences have been contacted to set up a meeting. We are looking into an electronic sign up for elementary conferences.

##### **F. Upcoming Events**

- November 28 and 29 - Thanksgiving Break
- Christmas Break - December 20th at 1:00 p.m., resume with a PD on January 6, Classes will resume on January 7.

#### **X. Information Items:**

**1. IASB Delegate Assembly - Resolutions - IASB**, 1) Preschool - 3, 2) Mental Health - 7, 3) School Funding - 18, 4) Supplemental State Aid - 19.

**RA - Resolutions for 2019** - 1) #7 Mental Health, 2) #19 School Funding Policies, 3) #20 Supplemental State Aid, 4) #27 SAVE (Secure an Advanced Vision for Education).

**XI. Adjourn** - Motion by Fay to adjourn the meeting at 7:45 p.m. Second by Endersen.

Motion carried. The next board meeting will be Monday, December 9th at 6:00 p.m. The Board/Staff Coffee will be at 3:30.

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*Bruce Long, Board President*

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*Kelli Harmon, Board Secretary*