

**Unapproved**  
**Ruthven-Ayrshire Board of Education**  
**Regular Monthly Meeting Minutes**  
**Monday, August 12, 2019, 7:00 PM**  
**Room 214 - Board Room**

**Public Hearing - Athletic Facilities Improvements - 6:00 p.m.**

**Board Building Tour - 6:30 p.m.**

The Ruthven-Ayrshire Board of Education held its regular meeting with the following in attendance; Larry Conlon, Tracy Enderson, Stephanie Fay, Bruce Long, Darin Malm, Heather Ruehle, Susan Sikora, Jon Josephson, Andrew Woiwood, Kelli Harmon and Alyssa Enderson. Guests: Nick Wittkop from Larson Engineering, Carmen Moser the Palo Alto County Auditor, Anesa McGregor from Emmetsburg News, and Bob Jones of Ruthven. Kyle Norris, Softball Coach and Mitch Girres, Baseball Coach were also guests.

All motions were unanimous unless otherwise noted.

**Public Hearing**

- I. Call to Order** - President Long at 6:00 p.m.  
Bob Jones of Ruthven addressed the board.
- II. Public Hearing Adjourned** - Motion by Enderson to adjourn the Public Hearing at 6:10 pm.  
Second by Sikora. Motion carried.

**Regular Monthly Board of Education Meeting**

- I. Call to Order** - President Long at 7:00 p.m.
- II. Review of District Mission Statement** - Malm
- III. Approve Agenda** - Motion by Fay to approve the agenda. Second by Sikora. Motion carried.
- IV. Welcome Visitors and Guests** - President Long
- V. Board Learning** - Carmen Moser, Palo Alto County Auditor, explained the changes for the upcoming School Board Election.
- VI. Communications**
  - 1. Citizens or organizations in attendance** - A thank you to the Board from the Ruthven Betterment Association for their time, talents or financial contributions for the 2019 Bully Bullhead Weekend.
  - 2. Received through the mail** - Thank you from the Kruetner Family.
  - 3. Through Board Members** - None
- VII. Business & Action Items** -
  - 1. Consent Items** - Motion made by Fay to approve the consent items. Second by Enderson. Motion carried.
    - a. Minutes** - July 10, 2019 - Minutes approved as is.
    - b. Approval of Bills/Claims**
    - d. Financial Reports** - Presented by Alyssa Enderson, SBO.
    - e. Activity Calendar** - The regular School Board meeting will be Tuesday, September 10, 2019 at 7:00 p.m.
    - f. Field Trips** -

1. **1st and 2nd Grade** - The classes will go to the Emmetsburg Fairgrounds in October to learn about Farm Safety. Hersom and Peton.
2. **3rd Grade** - The class will go to the Clay County Fair in September. They will learn about agriculture. Bauermeister.

## **2. Athletic Complex -**

1. **Review the Bid Results** - Woiwood went over the bid results with the board.
2. **2nd Public Hearing** - A public hearing is required on the use of SAVE funds. The Public Hearing is scheduled for Tuesday, September 3rd at 5:00 p.m.
3. **Larson Engineering** -  
Nick Wittkop, of Larson Engineering, answered questions. He presented the Bid Tabulation form and went over the notes from Graves Construction.
4. **Bids** - Bid form One - explained the Site Development. The contractor recommended is Graves Construction.  
Bid form Two- was for the Bleachers and Press Box. The contractor recommended is Seating and Athletic Facilities Enterprises, LLC.
5. **Athletic Complex - Costing Sheet** - Woiwood explained the cost of the project and the money coming in from PPEL and SILO. The Contract with the General Contractors was presented.

Motion was made by Fay to accept the base bid I with Graves Construction. Second by Sikora. Motion carried. Conlon made the motion to accept Bid 2. Second by Fay. Motion carried. Motion by Enderson to decline Alternate 1 and Alternate 2. Second by Conlon. Motion carried.

3. **GT/RA Athletic Agreement** - Motion by Sikora to approve the changes to the GT/RA Athletic Agreement. Second by Fay. Motion carried.
4. **Personnel** - Sarah Naig is the At-Risk Associate and will be shared with G-T.
5. **Course Approval** - Motion by Sikora to approve the courses offered and the length of the school day as presented. Second by Malm. Motion carried.
6. **Appoint Hearing Officers for 2019-2020** - Motion by Sikora to approve the following hearing officers for 2019 to 2020: 1) Discrimination, Affirmative Action, Multicultural/Non-Sexist, Title IX, Hot Lunch Hearing, Fees Hearing - Superintendent and/or Principal. 2) Hot Lunch Screening - Board Secretary, 3) Level 1 Employee Abuse - Guidance Counselor, 4) Level 1 Employee Abuse - Alternate - Superintendent, 5) Level 2 Employee Abuse - Palo Alto County Sheriff's Department, 6) Grievance Hearing Office - Level 1 - Principal - Level 2 - Superintendent. Second by Ruehle. Motion Carried.
7. **Service Learning Handbook** - Motion made by Ruehle to approve the Service Learning Handbook as presented. Second by Malm. Motion carried.
8. **Open Enrollment** - Motion by Malm to approve the Open Enrollments for CC, CC, CC, CC to Emmetsburg and WM, MM, MM to Ruthven from Spencer. Also approved was the Open Enrollment for KZ to Spencer. JM was denied Open Enrollment to Spencer. MD and GD Open Enrollment was not necessary. Second by Enderson. Motion carried.
9. **Board Policies** - Motion by Ruehle to approve the Second Reading of Board Policies 401.17, 401.17R1, 401.18, 502.9, 505.10R1, 705.8, 705.8R1, 707.6, 707.6R1, 713, 713.R1, 804.9. Second by Fay. Motion carried.
10. **Letter Requirements for Bulls Eyes Trap Club** - Motion by Ruehle to approve the lettering

requirements for Bulls Eyes Trap Club. Second by Fay. Motion carried.

## **IX. Recognition of Staff and Students**

### **A. “Good News Sharing” - in the Principal/Superintendent Reports**

## **X. Principal/Superintendent Reports**

### **A. Principal Report:**

**Activities Sharing Committee Meeting** - The committee met on July 23rd at 6:00 p.m. The financial report included a short term and long term review. The committee decided to change the language related to the location of the games with the completion of the Gym in GT and the Athletic Complex in Ruthven. The Trap Shooting Lettering was also discussed. The Spring Sports Coach reports were presented and the 19-20 schedules and calendars. There were some updates on the Facilities Projects. Mr. Simington presented information concerning the GT/RA logo.

1. You can tell the school year is imminent. Most of the teachers have been in their rooms getting ready for the students. Officially, new teachers begin professional development on Wednesday and will be joined by the returning teachers on Tuesday, August 20. Open House will be Thursday evening, August 22 from 5:00 to 7:00 p.m. with school starting on Friday, August 23rd. On Friday we will have the traditional Flag Raising Ceremony.
2. On Wednesday, July 31 and Thursday, August 1st, Mr. Woiwood and I attended the annual SAI Conference in Des Moines along with Mr. Meyers and Mr. Simington. The theme was “It Starts With Us” and the keynote speaker challenged us to take care of ourselves and our staff as a means to better prepare ourselves to better care for the students. For the break-out sessions, I targeted classes that were directly related to Multi-Tiered Systems of Support which is the focus of the work we are doing with the Every Student Succeeds Act.
3. On August 4, Mrs. Beisell and I assembled a group of Juniors and Seniors to form a High School PBIS Advisory Council. This group originated out of the work I was involved with at the ESSA conference in Des Moines for 3 days in June. The intent is to get students more involved in leadership in the school building by taking ownership of the schoolwide expectations. The students will be planning out their role in the 1st Day activities as well as setting the tone for the start of the school year.
4. We have been working to get all of the high school students in to finalize their class schedules. Approximately 60% of the students have been in to review their schedules and we will continue to work with the remainder to get their schedules finalized by the start of school.
5. Computer Roll Out, ILCC Orientation, and Freshman Orientation are scheduled for Wednesday, August 14th at 7:00 p.m.
6. High School fall seasons are underway. We have good numbers out in both Football (27) and Volleyball (25), with only at least 2 students for Cross Country. Junior High practices will start the first week of school.
7. The volleyball and football Gatorade Scrimmages will be Friday, August 23 at Graettinger beginning with Volleyball at 5:00 p.m.

### **B. Superintendent Report:**

**Professional Development** - August 20th, 2019 for both GT and RA.

**Letter to Staff** - The welcome back to staff letter has been mailed.

**Summer Projects** - No updates since the last meeting.

**State Reporting** - Title 1 Application for 19/20 has been completed, Title 1 Budget for 19/20 is in progress. The SRI is in progress. Graduation verification is in progress.

**Upcoming Events** - Start Dates - August 14 - New Teachers start, August 14 - Computer Roll-Out, August 20 - Teachers start - Joint PD, August 23 - School Starts - Opening Ceremonies.

**XI. Information Items:**

**1. Computer Roll-Out** - Will be Wednesday, August 14th starting at 7:00 p.m.

**2. ILCC Orientation** - ILCC Orientation on the same night as computer roll-out. - August 14th beginning at 7:30 pm.

**3. Open House** - Open House will be Thursday, August 22nd from 5:00 to 7:00 p.m.

**4. 1st Day of School** -Friday, August 23 - 8:30 Flag Raising

**5. IASB Convention** - November 15 - Delegate Assembly and November 16 - Convention.

**XII. Adjourn** - Motion by Emderspm to adjourn the meeting at 9:47 p.m. Second by Fay..

Motion carried. The next board meeting will be Tuesday, September 10, 2019 at 7:00 p.m. .

***Kelli Harmon, Board Secretary***