

**Unapproved**  
**Ruthven-Ayrshire Board of Education**  
**Regular Monthly Meeting Minutes**  
**Monday, April 10, 2018, 6:00 PM**  
**Room 214 - Board Room**

The Ruthven-Ayrshire Board of Education held its regular meeting with the following in attendance; Tracy Enderson, Stephanie Fay, Darin Malm, Heather Ruehle, Susan Sikora, Jon Josephson, Andrew Woiwood and Kelli Harmon. Also in attendance was Josh Bader, AEA, skyped in. Guests: Brian Hersom, Alyssa Enderson and Matt Sewell, Access Systems. All motions were unanimous unless otherwise noted.

- I. Call to Order** - President Sikora at 6:00 p.m.
- II. Review of District Mission Statement** - Sikora
- III. Approve Agenda** - Motion by Malm to approve the agenda; second by Fay. Motion carried.
- IV. Welcome Visitors and Guests** - President Sikora
- V. Board Learning 5x5** - None
- VI. Communications**
  - 1. Citizens or organizations in attendance** - The County Board of Supervisors have approved the paving project on the back roads from Ruthven to Graettinger. There will also be work done on Hwy. 18 from Spencer to Emmetsburg.
  - 2. Received through the mail** - None
  - 3. Through Board Members** - The Ayrshire Shuttle was discussed.
- VII. Business & Action Items** -
  - 1. Consent Items** - Motion made by Long to approve the consent items. Second by Fay. Motion carried.
    - a. Minutes** - March 12, 2018 and Special - March 20, 2018 were approved as is.
    - b. Approval of Bills/Claims**
    - d. Financial Reports** - Presented by Josh Bader of AEA.  
**Long joined the meeting at 6:17 p.m. Conlon joined the meeting at 6:24 p.m.**
    - e. Activity Calendar for May** - The regular School Board Meeting will be held Monday, May 14, 2017 at 7:00 p.m. May 23rd is the last of school. Teachers last is May 25th.
    - f. Field Trips**
      1. 3rd Grade will be visiting the Nature Center on Friday, May 18th from 10:00 a.m. to 2:30 p.m.- Mrs. Bauermeister.
      2. 1st Grade will be visiting the Estherville Wellness Center on Friday, May 4th from 9:45 a.m. to 2:15 p.m. - Mrs. Hersom.
      3. 2nd Grade will be visiting the Lost Island Nature Center on Tuesday, May 1st. - Mrs. Peton, Mrs. Gonzales, Mrs. Cother, Ms. Meyer.
      4. 5th Grade will be visiting the Lost Island Nature Center on Friday, May 11th - Miss Kerr.
      5. Physical Education Field Trips to the Liberty Bowling in Spencer, the Fish Hatchery in Spirit Lake, and to Lost Island Lake for fishing and hiking.

6. 4th - 6th Grade will attend the Annual Track & Field Day in Spencer on May 18th.
  7. Student Council Students will be going to the Drop Zone Family Fun Center and Trampoline Park in Sioux City on May 2nd from 7:45 a.m. to 4:45 p.m. - Matt Borchers, Mrs. Hacker.
- 2. Personnel - Contracts:** Motion by Enderson to approve the contract for Tim Nielsen as Classroom Instructor of Drivers Education for \$1500.00. Also to approve Sara Fredericksen as the Drivers Education Driving Instructor for \$30.00 per hour. Second by Malm. Motion carried.
  - 3. FY19 Certified Budget - Presentation** - Motion by Conlon to approve the FY19 Certified Budget presented by Bader of the AEA. Second by Fay. Motion carried.
  - 4. Copier Contract** - Motion by Malm to approve the Copier Contract with Access Systems. Second by Conlon. Motion carried.
  - 5. Internet Contract and E-Rate** - Motion by Conlon to approve the Internet Contract and E-Rate with River Valley Telecommunications Coop. Second by Fay. Motion carried.
  - 6. Summer 2018 Projects** - Motion was made by Conlon to approve the Summer 2018 Projects. Second by Fay. Motion carried.
  - 7. Authorize to pay Senior Accounts** - Motion by Enderson to approve the authorization to pay Seniors the amount of money left in their lunch accounts. Second by Malm. Motion carried.
  - 8. Fee Schedule 2018-19** - Motion was made by Enderson to approve the Fee Schedule with the increase for student lunches to be determined. Second by Fay. Motion carried.
  - 9. AEA Purchasing Renewal Agreement for 2018-19** - Motion by Ruehle to approve the AEA Purchasing Renewal Agreement. Second by Malm. Motion carried.
  - 10. 2018 Graduates Approval** - Motion by Maln to approve the list of graduates for 2018 with completed current courses for final approval of graduation status. Second by Long. Motion carried.
  - 11. Master Contract - 2018-2019** - Motion by Fay to approve the Master Contract for 2018-19. Second by Conlon. Motion carried.
  - 12. Open Enrollment** - Motion by Fay to approve the Open Enrollments for AJ to Emmetsburg, HS to Spencer, JL to Spencer, BN and JV from Dickens to Ruthven. Second by Long. Motion carried.
- VIII. Recognition of Staff and Students**
- A. "Good News Sharing" - in the Principal/Superintendent Reports**
- IX. Principal/Superintendent Reports**
- A. Principal Report/Good News Sharing:**
- Middle School Honor Roll/Student of the Month
  - High School Honor Roll
  - NHS kids are having a great and educational trip!
  - Seniors Titan JAM presentations were great! Thank you Mr. Clouse.
  - Great Middle School Matinee! G-T Elementary and Middle School joined us.
1. The Chanhassen Trip was rescheduled due to weather to April 11th for 7th and 8th Graders. The 5th and 6th Graders will go on April 25th.
  2. Mr. Hersom and I have been working on an IC Data Exchange Project with Infinite Campus. Student data entered at G-T will automatically transfer to the R-A site! It will

insure accuracy. The Data Exchange should be fully operational in the Fall.

3. 15 students began Driver's Education last week. Mr. Nielsen will teach the classroom and Mrs. Fredericksen will teach the driving portion.
4. Mid-Term for the 4th Quarter is next Tuesday. Grades are due at 8:00 a.m. Midterms go out in the mail on Tuesday.
5. Board Student meeting will be Friday, April 13th at 11:00 a.m.
6. Athletic Sharing Committee Meeting will be scheduled either for April 19th at 5:00 pm. or April 30th at 5:30 p.m. in Graettinger.
7. Titan JAM Make-Up Session to be scheduled.
8. Seniors Last Week:
  - May 9th - Last Regular Day for Seniors  
Awards Night @ 7:00 p.m. (Baccalaureate to follow)
  - May 10th - Senior Semester Tests
  - May 11th - Graduation Rehearsal and Senior Day
  - May 13th - Graduation - 2:30 p.m.  
Board members meet in Board Room at 2:15 p.m.

## **B. Superintendent Report**

**Professional Development** - April 17th and 18th there will be a Joint Professional Development Day with APL training at the Bethel Lutheran Church in Graettinger.

### **Teacher Leadership and Compensation -TLC**

**Enjoy the March 2018 edition of "What's Happening at School?"** Here is the link <https://www.smore.com/pn57r>

The TLC National Convention was in National Harbor, Washington DC. The Convention was outstanding. They talked about the combination of the Individual Growth Plan and Standards. They also had explained "Growing Bamboo" and how you need to water a project for 3 yrs and continue to water it to make it grow. Next year a new group may attend that could possibly fill the TLC roles some day.

**State Reporting - CASA** - The corrections have been submitted.

**Mobile App** - Mr. Hersom and I have met with a company interested in creating a mobile app for R-A/G-T. We will be updating the board. They will come and do a presentation during the May board meeting.

**Interdistrict Transportation Agreement** - The board will approve this at the May Board Meeting.

**Upcoming Events** - 1) Iowa Assessments started on Monday, 2) FastBridge Testing, 3) iReady and MAP testing in May, 4) May 13th - Graduation - 1:00 p.m at G-T and 2:30 p.m. at R-A.

## **X. Information Items:**

1. **End of the School Year** - Make up days are on May 21st and May 22nd. The last day will be Thursday, May 23rd at 11:30 a.m. May 24th and May 25th will be used as a PD days. The TLC Committee will be planning the PD.

**XI. Adjourn** - Motion by Enderson to adjourn the meeting at 8:17 p.m. Second by Fay.

Motion carried. The next board meeting will be Monday, May 14, 2018 at 7:00 p.m

***Kelli Harmon, Board Secretary***