

**Unapproved  
Ruthven-Ayrshire Board of Education  
Regular Monthly Meeting  
Wednesday, September 20, 2017, 7:00 PM  
Room 214 - Board Room**

The Ruthven-Ayrshire Board of Education held its regular meeting with the following in attendance; Larry Conlon, Tracy Enderson, Stephanie Fay, Bruce Long, Darin Malm, Heather Ruehle, Susan Sikora, Jon Josephson, Kelli Harmon, and Andrew Woiwood. Also in attendance: Josh Bader and Michelle Dodd of the AEA thru Skype. Guests: Jacob Conlon, Kayla Kathman and Brady Rosacker of the Senior Class. The Spencer Daily Reporter was also present.

All motions were unanimous unless otherwise noted.

- I. Call to Order** - President Sikora at 7:00 p.m. - Pledge of Allegiance
- II. Review of District Mission Statement** - Malm
- III. Approve Agenda** - Motion by Conon to approve the agenda and to move #15, Open Campus, to #10. Second by Long. Motion carried.
- IV. Welcome Visitors and Guests** - President Sikora
- V. Business and Action Items** -
  1. **Consent Items** - Motion by Fay to approve the consent items. Second by Enderson. Motion carried.
    - a. **Minutes** - August 14, 2017- Minutes were approved as is.
    - b. **Approval of Bills/Claims** - September 2017
    - c. **Financial Reports**
- VI. Review Election Results** - Congratulations to the re-elected board members, Susan Sikora, Darin Malm and Bruce Long. Motion by Fay to approve the election results. Second by Conlon. Motion carried.
- VII. Adjourn Retiring Board - "sine die"** - Motion by Enderson to adjourn the retiring board at 7:34 p.m. . Second by Long. Motion carried.

**MEETING OF NEW BOARD**

- I. Call to Order** - Board Secretary, Harmon at 7:35 p.m.
- II. Approve the Agenda** - Done
- III. Welcome Visitors and Guests** - Done
- IV. Board Learning** - None
- V. Communications**
  1. Citizens or organizations in attendance - None
  2. Received through the mail - None
  3. Through Board Members - Thank you to Ruthven Mayor David Kirk and the City for their donation to help with the concrete project at the R-A School.
- VI. Business & Action Items** -
  1. **Consent Items** - Motion made by Sikora to approve the consent items. Second by a Fay. Motion carried.
    - a. **Activity Calendar** - Monday, October 9th at 7:00 p.m. - Board Meeting
    - b. **Field Trips -FFA**
      - GT/RA FFA - Livestock Judging will be on September 16th starting at 9:00 a.m. at MOC-FV High School. - Caryn Graham - Instructor.

- GT/RA FFA - New Members Meeting at MOC-FV High School on October 3. They will leave at 1:45 p.m. Students will learn about FFA and attend workshops by District FFA officers. Caryn Graham - Instructor.
- GT/RA - National FFA Convention October 25 thru October 28 in Indianapolis, IN. State and National FFA Officers and Agriculture leaders will lead workshops for the students. A career show with major Ag Business representatives from all over the country will take place. - Caryn Graham - Instructor.
- CTE Fair on October 18th in Emmetsburg at ILCC from 9 to 12:00 p.m.

### c. Reports

- The 3rd Grade went to the Clay County Fair on Monday, September 11th. The students toured barns and learned about showing animals at the fair. They also learned about the importance of farming. Karen Bauermeister - Instructor.
  - The 2nd Grade had a Farm Safety Trip on September 19th. They learned PTO Safety, bike safety, water safety and fire safety.
- 2. Oath of Office** - The Oath of Office was given to Susan Sikora, Bruce Long and Darin Malm by Board Secretary, Harmon.
  - 3. Election of Board President and Administration of Oath** - Motion by Enderson to accept the nomination and appointment of Susan Sikora as Board President. Second by Conlon. Motion carried.  
**Board President Sikora took over the meeting.**
  - 4. Election of Vice-President and Administration of Oath** - Motion by Conlon to accept the nomination and appointment of Tracy Enderson as Vice President. Second by Long. Motion carried.
  - 5. Determine time and place of regular meetings - 211.2** - Motion by Ruehle to approve the second Monday at 7:00 p.m. in room 214 of the Ruthven-Ayrshire School in Ruthven, IA for the place of regular meetings. Second by Fay. Motion carried.
  - 6. Name School Attorney** - Motion by Long to approve Steve Avery of Cornwall, Avery, Bjornstad and Scott Law Firm as the school attorney. Second by Fay. Motion carried.
  - 7. Board Committee Members** - Motion by Enderson to approve the Committee Members for the following Board Committees: Legislative Network@ IASB - Delegate to be named at a later date., Lost Island -Ruthven Betterment - Josephson and Woiwood, Palo Alto County Conference Board - Conlon, Clay County Conference Board - Enderson and Long, Palo Alto School Board - All Board Members, School Improvement Advisory Committee - Ruehle, Malm and Fay, Negotiations Committee - Conlon, Long ( Head Negotiator), Sikora (Observer).
  - 8. Appoint Board Treasurer 206.3** - Motion by Malm to approve the appointment of Michelle Dodd as Board Treasurer. Second by Enderson. Motion carried.
  - 9. Appoint Board Secretary 206.3** - Motion by Long to approve the appointment of Kelli Harmon as Board Secretary. Second by Fay. Motion carried.
  - 10. Open Campus** - Jacob Conlon, Kayla Kathman and Brady Rosacker presented the letter of request for Open Campus. Motion by Enderson to approve Open Campus for the Senior Class. Second by Fay. Motion carried.
  - 11. Sale of Stock** - Motion was made by Fay to table the decision whether or not to sell the school stock until September 2018. Second by Long. Motion carried.
  - 12. Personnel** - Motion by Ruehle to approve the hiring of Sarah Naig as para for the MS/HS and Special Ed. Second by Malm. Motion carried.
  - 13. School Improvement Annual Goals** - Motion by Ruehle to accept the Annual Improvement Goals for the school. Second by Conlon. Motion carried.

- 14. Post Secondary Enrollment** - Motion by Fay to approve the students who are taking Post Secondary Course. Second by Ruehle. Motion carried.
- 15. SBRC Letter for Special Education Deficit** - Motion by Enderson to approve the SBRC letter to allow the district to tax for our Special Education debt. Second by Malm. Motion carried.
- 16. Open Enrollment** - Motion by Conlon to approve the following open enrollments.; Kindergarten student to Spencer before the deadline, a Kindergarten student to West Bend/Mallard - family moving to Mallard. 12th Grade student to CAM - moved into district. Second by Long. Motion carried.
- 17. Board Policies** - Motion by Fay to approve the 3rd Reading of 200.1R1 and 701.6. Fay also approved the 1st and final readings of 303.2, 304.3, 405.4, 405.9, 409.3, 409.6, 409.10, 410.3, 411.1, 411.4, 414.1, 414.5, 505.3, 603.2, 700, 706.1, 507.12 and 507.12R1. Second by Conlon. Motion carried.

## **VII. Recognition of Staff and Students**

### **A. "Good News Sharing" - Principal Report -**

1. The JV Volleyball Team won the Titan Tournament at Graettinger on Monday
  2. Great Varsity Volleyball Match at Sioux Central
  3. Play cast/practice started. 26 kids involved from both G-T and R-A.
  4. Homecoming planning is started
  5. Weather has cooperated for the first weeks of school
  6. Cool Organization list put together by the 5th & 6th grade teachers
  7. Really good PBIS Meeting at Pocahontas on Thursday
  8. Good day in the building with several subs working
  9. Football Team is off to a great start with wins over Glidden-Ralston and Northwood Kensett
  10. East Sac Volleyball girls were very impressed with our technology, classrooms, and locker rooms.
  11. Enjoyable start to the school year - nice to hear from the community.
- B.** The Ruthven-Ayrshire student body started the school year with the traditional Flag Raising Ceremony. After the Flag Raising Ceremony, the students did PBIS and Team Building Activities.
- C.** The R-A PBIS Team has been working to improve the consistency of the PBIS in the district. Members attended Tier 1 and Tier 2 PBIS refresher courses in September. They have been working with G-T to be sure they are implementing PBIS initiatives congruently. The PBIS team has been working to tie together the Multi-Tiered Systems Support process to better identify and service students who are in need of additional assistance.
- D.** The Middle School students are developing a theme and T-shirt design for the 2017-18 school year. Iowa State Bank will sponsor this project again this year.
- E.** Map testing will begin for grades 5-12.
- F.** The G-T/RA Student Councils are preparing for Homecoming activities for the week of Oct. 2nd. The Homecoming Game Vs. Clay Central-Everly will be in Ruthven on Friday, October 6.
- G.** Implementation of the new provisions to the Student Driving Policy has gone very well.
- H.** Midterm for first quarter is Friday, September 22nd.

## **VIII. Superintendent Report -**

### **A. Superintendent/Elementary Principal Report-**

- **Professional Development September 15, 2017.** - Both schools had meetings with staff at their schools. They came together in the afternoon for CPR training.
- **Review of the TLC Grand Goals** - The team met to review the TLC Goals

for 2017-18.

**B. Iowa High School Athletic Association - Ruthven-Ayrshire Coaches and Student Athletes** received a letter stating that Ruthven-Ayrshire was one of 165 schools who did not have any student athletes or coaches ejected from a game during the 2016-17 school year. We should be proud of the overall conduct from our coaches and students during the 2016-17 activities.

**C. Online Policy Hosting - Still checking with vendors.**

- IASB - Policy Reference Manual - \$750/year
- IASB - Policy Primer - \$300/year - this is what we currently subscribe to
- IASB - Policy Manual Review - \$1000.00
- IASB - Manual Hosting - Simbli by eBoard is the recommendation - cost?
- ISFLS - Policy Services Subscription - \$600
- ISFLS - Policies Online -\$450/year

**D. State Reporting -**

- CASA - Done
  - Preschool - Done
  - Talented & Gifted - Done
  - Mentoring - Done
- Title 1 Budget - 17/18 - Done
- Student Reporting in Iowa - Done
- Certified Enrollment - In Progress

**E. Upcoming Events**

- October 2 - 6 Homecoming Week
  - October 3 - Coronation
  - October 5 - Parade - G-T
  - October 6 - Parade/Game/Dance - RA
- October 4 - Healthy Iowa Walk - Nature Center
- November 15 - Delegate Assembly
- November 16 - IASB Convention

**IX. Information Items:**

**1. Enrollment Numbers** - As of October 23, 2017 we have a total of 244 students including Open Enrolled students. Last year we had a total of 243.

**4. IASB Convention** - The IASB Convention will have the Delegate Assembly on November 15th and the Convention will be on November 16th.

**X. Adjourn** - Motion by Fay to adjourn the meeting at 9:00 p.m. Second by Long.

Motion carried. The next board meeting will be Monday, October 9th at 7:00 p.m.

***Kelli Harmon, Board Secretary***