

Unapproved
Ruthven-Ayrshire Board of Education
Regular Monthly Meeting Minutes
Monday, January 12, 2015, 6:00 PM
Room 214 - Board Room

The Ruthven-Ayrshire Board of Education held its regular meeting with the following in attendance; Larry Conlon, Tracy Enderson, Ray Grandstaff, Darin Malm, Katie Meyer, Susan Sikora, Andrew Woiwood, and Kelli Harmon. Also in attendance was the AEA staff. Bruce Long joined the meeting at 6:05 p.m. and Jon Josephson joined the meeting at 6:22 p.m. All motions were unanimous unless otherwise noted.

- I. Call to Order** - President Sikora at 6:00 p.m.
- II. Review of District Mission Statement** - Malm
- III. Approve Agenda** - Motion by Conlon to approve the agenda; second Meyer. Motion carried.
- IV. Welcome Visitors and Guests** - President Sikora
- V. Board Learning - Kindergarten 2014.** “Our Gingerbread Journey” video was presented. Bruce Long joined the meeting at 6:05 p.m.
- VI. Communications**
 - 1. Citizens or organizations in attendance** - None
 - 2. Received through the mail** -
 - a. Congratulations to the Ruthven -Ayrshire School for 115 years in business from the Palo Alto County Economic Development Corporation Board of Directors and the Clay County Conference Board.
 - b. Thank you to the board for the Staff Coffee and the conversation. The staff appreciates your support.
 - c. Thank you from Molly Westergard for the Christmas gift.
 - 3. Through Board Members** - None
- VI. Business & Action Items** -
 - 1. Consent Items** - Motion made by Malm to approve the consent items. Second by Long. Motion carried.
 - a. Minutes** - December 11th Board Minutes and the December 19th Special Board Minutes were approved as is.
 - b. Approval of Bills/Claims**
 - c. Financial Reports** - Presented by Michelle Dowd of AEA.
Jon Josephson joined the meeting at 6:22 p.m.
 - d. Activity Calendar for November** - The regular School Board Meeting will be held February 9th at 6:00 p.m.
 - e. Field Trips**
 - 1. FCS** - The Advanced Food Class is going to the Ruthven Locker at the end of the week - Carol Fisher instructor. The bus and sub will be from Graettinger-Terril.

2. **FFA Field Trip** - January 28th from 7 a.m. will be back by church time. they will be going to Ames, ISU Campus to visit with agriculture departments. - Caryn Graham instructor. Graettinger-Terril will provide the bus.

2. **Personnel** - None

3. **Board Policy - 214.2 and 304.6** - Motion by Conlon to approve the 2nd reading of 214.4 and the 1st reading of 304.6. 214.4 had changes made to the order of the agenda by having the open enrollment and personnel given their own agenda item number. 304.6 - In case of a joint administrative position, it shall be the responsibility of the Board of Directors to conduct a formal evaluation of the combined positions. Second by Meyer. Motion carried.

4. **Open Enrollment Request** - Motion by Enderson to approve the Open Enrollment request for Esperanza Mendez, 5th grade and Aubry Mendez, 7th grade to the Spencer School district.. The students moved into the Ruthven-Ayrshire district after the March 1st deadline. Second by Malm. Motion carried.

5. **MaxYield Cooperative Discounted Equity Initiative** - Motion by Malm to elect to participate in the Group One discounting at 75% to become a member of MaxYield Cooperative. Second by Meyer. Motion carried. Abstain: Enderson.

6. **Graduation Request - 505.6** - Motion by Conlon to approve the graduating requirements of 47 credits instead of the 48 required credits for a new student to the school. The approval is made due to the student transferring in at the beginning of the second semester of their senior year. The requirements from the previous school was at 44. The board will approve 47 credits. Second by Meyer. Motion carried.

VIII. Recognition of Staff and Students

A. "Good News Sharing" - in the Principal/Superintendent Reports

IX. Principal/Superintendent Reports

A. Principal Report

1. All but a few grades from 1st Semester have been finalized and report cards have been printed and mailed. Overall, I was pleased with the academic achievement of our students in grades 5-12 for 1st Semester. I am concerned about a handful of students who are not making satisfactory progress. I will be working with the teaching staffs at both schools to develop intervention plans for these students.
2. Honor Rolls have been calculated, printed and released.
3. Despite a rocky start due to weather, the 2nd Semester is underway. Mrs. Cook, Mr. Borchers and I have been working to finalize adds and drops. We had hoped to have this done by Friday of last week, but it has now been pushed back to next Wednesday.
4. Middle School Students wrapped up the first semester by partnering with the Iowa State Bank to purchase and deliver gifts to the residents at the Care Center. The students spread some holiday cheer by visiting with residents and singing some carols.
5. Despite the weather on Monday, January 5th, the PBIS team was able to prepare the PK-12 staff including custodians, drivers, cooks, and paraprofessionals for the PBIS Kick-Off. Most of the time we had in school, the remainder of the week was spent working with our students on these concepts.
6. We are very excited to have 5 new 5-12 students enrolled. One - 7th grader joined us right before break. After break we enrolled 1 7th grader, 1 8th grader, a Junior, and a Senior.

7. The 5-12 staff will be working on the following in the coming weeks:

- Preparation for Iowa Assessments
- Planning for the Middle School Trip to Des Moines Performing Art Center
- Planning for the High School College Visitation trip a the end of March

B. Superintendent/Elementary Principal Report

Good News Sharing - Elementary

- There are two new 3rd grade students and one 4th grade student
- 2nd round of FAST assessments - January 18th and 1st round of IGDI assessments - January 12th
- Iowa Assessments start the week of February 2nd.

Professional Development

Pk-12 and Staff - PBIS Implementation Training- This is the schedule that was followed on Monday January 5th for the Professional Development Day.

8:30 AM	Bellringer (Tim)
8:40 AM	Rationale (Audrey and Tim)
	Video (Chris)
	- Hook for MS/HS: https://www.youtube.com/watch?v=jOdUbvNUykY
	- As teaching each area:
	- https://www.youtube.com/watch?v+HO-M_OpiG50
	Titan Bucks (Jon and Matt)
	Etc.
9:00 AM	Introduction of Lesson Plans/Posters/Etc. (Jon and Matt)
	Introduction (whole-building participation) Who is Teaching What When (Chris)
	Demonstration of Teaching Lesson Plan - Classroom - (Tim)
9:40 AM	Break-Out Session #1
	GOAL: Cooks, Bus Drivers, Elementary Teachers, Secretaries, and Aides will gain awareness of what we will be accomplished through PBIS, their Role in PBIS, and how it will be taught in their area.
	Cooks - Luncheon Staff (Kristina and Chris)
	Bus Drivers (Tim and Jon)
	Secretaries (Jon)
	Elementary Teachers and Aides (Audrey and Matt)
10:00 AM	BREAK
10:15 AM	Bell Ringer - Who is Teaching What When
10:25 AM	Break-Out Session #2
	Grade Alike Groups (PK-4) (5-12) (Larry, John with 5-12)
	- Brainstorm How Titan Bucks will be Awarded, Collected, Recorded, etc.
	- Options for Titan Store

- 11:00 AM 5-12 continued with PBIS
K-4 SINA - Lesson plans and Guided Reading structure - "How is the time for Guided Reading divided in each classroom?" Turn into Mr. Woiwood. View the video on Guided Reading.
<https://www.teachingchannel.org/videos/guided-reading-differentiation-system>
- 12:00 PM Dismissed due to weather

IX. Information Items:

1. Joint Board Meeting - The Joint Board Meeting will be on February 11th at 6:00 p.m. in Graettinger.

The AEA staff left at 7:15 p.m.

2. Lighthouse Training - Materials from the IASB website concerning Lighthouse Training was distributed to the board members. The IASB training instructors will:

- Do whatever the Board wants to do to evaluate, focus and activate Board Leadership to improve teaching and learning.
- Lighthouse research study - self study
- Book study - Cost of book and any training from IASB staff
- 20 to 30 minute tune-ups for the Board
- Lighthouse survey - Board, Staff, Admin. etc. - free with follow up work or \$300 - \$400 to be used for a needs assessment
- Onsite training - \$400 for 2 hrs. - Harry or Mary Jane
- Virtual training - \$300 for 30 minutes

The board would like to invite other school districts to the training. This would help with the cost of the training and benefit other school districts as well.

XIII. Adjourn - Motion by Conlon to adjourn the meeting at 7:25 p.m. Second by Malm.

Motion carried. The next board meeting will be Monday, February 9, 2015 at 6:00 p.m.

Kelli Harmon, Board Secretary