

**Unapproved**  
**Ruthven-Ayrshire Board of Education**  
**Certified Budget Hearing Meeting**  
**Monday, April 13, 2015, 6:00 PM**  
**Room 214 - Board Room**

The Ruthven-Ayrshire Board of Education held the Certified Budget Hearing meeting with the following in attendance; Larry Conlon, Tracy Enderson, Ray Grandstaff, Bruce Long, Darin Malm, Katie Meyer, Susan Sikora, Jon Josephson, Kelli Harmon, and Andrew Woiwood. Also in attendance were the AEA staff and R-A staff. All motions were unanimous unless otherwise noted.

- I. Call to Order** - President Sikora at 6:00 p.m.  
The Board would like to start each meeting with the Pledge of Allegiance
- II. Determine a Quorum** - Sikora
- III. Approve Agenda** - Motion by Enderson to approve the agenda. Second by Malm.  
Motion carried.
- IV. Proof of Timely Publication for Public Hearing** - Board Secretary, Harmon
- V. Presentation of the Proposed FY16 Budget** - Josh Bader from the AEA presented.
- VI. Response/Clarification from Board and Public**
- VII. Adjourn** - Malm made a motion to adjourn at 6:20 p.m. Second by Meyer. Motion carried.

**Ruthven-Ayrshire Board of Education**  
**Regular Monthly Meeting**  
**Monday, April 13, 2015**

The Ruthven-Ayrshire Board of Education held its regular meeting with the following in attendance: Larry Conlon, Tracy Enderson, Ray Grandstaff, Bruce Long, Darin Malm, Katie Meyer, Susan Sikora, Jon Josephson, Kelli Harmon, and Andrew Woiwood. Also in attendance were the AEA staff and R-A staff. All motions were unanimous unless otherwise noted.

- I. Call to Order** - President Sikora at 6:21 p.m.
- II. Review of District Mission Statement** - Malm
- III. Approve Agenda** - Motion by Conlon to approve the agenda. Second by Meyer.  
Motion carried.
- IV. Welcome Visitors and Guests** - President Sikora
- V. Board Learning** - No 5x5. It was suggested to have staff present classroom activities in progress.
- VI. COMMUNICATIONS**
  - 1. Citizens or organizations in attendance** - None

2. **Received through the mail** - None
3. **Through Board Members** - None

## **VII. Business & Action Items -**

1. **Consent Items** - Motion made by Long to approve the consent items. Second by Conlon. Motion carried.
  - a. **Minutes** -  
March Minutes were approved as is.
  - b. **Approval of Bills/Claims**
  - c. **Financial Reports** - Presented by Josh Bader of AEA.
  - d. **Activity Calendar for May** - The regular School Board Meeting will be held May 18, 2015 at 7:30 p.m. May 22 will not be a PD day. May 26th and May 27th will be PD days.
  - e. **Field Trips**
    1. **First Grade Class** - Ms. Shoning will be taking her class to the Wellness Center in Emmetsburg on April 17, 2015. They will be gone from 10:00 a.m. to 2:30 p.m.
    2. **Spanish 3 & 4 Class** - Mrs. Torkelson's classes will be going to Monterrey's in Spencer on the next 3 Fridays. They will gain experience using the Spanish language.
    3. **3rd Grade** - Karen Bauermeister will be taking the class to Emmetsburg to tour the Little House on the Prairie Cabin (replica) and do outdoor activities. They will go May 11, 2015 from 10:00 a.m. to 2:00 p.m.
    4. **GT/RA Sophomores** - Matt Borchers will be taking the class to Iowa Lakes Community College in Emmetsburg for their Sophomore Career Day and Career Fair. Lunch will be free. Courtney Cook will chaperone.
    5. **Student Council** - Brooke Hansen and Matt Borchers will be taking the RA/GT Student Council at 11:00 a.m. to the Fort Defiance State Park in Estherville. The students will return to RA at 2:30 p.m. and GT at 3:00 p.m. The students will do team building and leadership activities. Alison Walders will chaperone.
    6. **4th thru 6th Grade** - Mary Smith, Amy Sikora, Brooke Hanson, and Kristina Kerr will be taking their classes to the Spencer Annual Track and Field Day on May 14th. They will leave the school at 9:00 a.m. Sack lunches will be taken and they will return at 2:30 p.m.
    7. **FFA State Livestock Judging** - Caryn Graham will be taking Kyle Long, Keeven Long, Lane Reiman and Morgan Stearns to Iowa State University for the State Livestock Judging on April 18, 2015. It is \$48.00 per team.
    8. **FFA State Convention** - Caryn Graham will be taking the FFA students to Iowa State University for the FFA State Convention on April 19-21, 2015. Students will participate in a variety of skill development workshops, listen to speakers, watch State CDE Events, and volunteer for Food From the Heartland. Cole Reiman will be performing in the FFA Idol Competition. They

will have a Hotel cost. Chris Graham will chaperone.

**9. 5th Grade Class** - Kristina Kerr will be taking the 5th Grade class to the Lost Island Nature Center on May 8th. It is their Conservation Field Day.

**2. Personnel** - Motion by Malm to approve the non-renewal of the Assistant Football Coach Contract. Second by Meyer. Abstain: Enderson. Motion carried. Motion was made by Conlon to approve the resignation of Chris Olesen as the Assistant Volleyball Coach. Second by Long. Motion carried.

**3. FY16 Certified Budget - See Certified Budget Above** - Motion by Enderson to approve the Certified Budget at the recommended 4%, the highest tax rate. This rate may change after the decision is made by the legislature. Second by Conlon. Motion carried.

**4. Negotiations** - The Board's initial proposal for negotiations is for a 1.61% increase.

**5. Master Calendar 2015- 2016** - Motion by Conlon to approve the start date of August 26th and the Master Calendar for 2015-16. Second by Meyer. Motion carried.

**The AEA Staff left at 7:30 p.m.**

**6. Summer 2015 Projects** - Motion by Conlon to approve the following summer projects for 2015. 1. Repairs/Replace to Crow's Nest, 2. Titan floor mats, 3. Front office, 4. Heat for the Shop, 5. Lights and ceiling in Vocal Room, 6. Paint stage and shop, 7. 2nd & 3rd Grade lockers storage and design, 8. Teachers computers, 9. Servers, 10. International Bus, 11. Bus barn lights, 12. Skills Iowa, 13. Infinite Campus, 14. Grant Wood. Second by Malm. Motion carried.

**7. Authorize to pay Senior accounts** - Motion by Enderson to approve the payment of the senior lunch accounts. Second by Meyer. Motion carried.

**8. Fee Schedule** - Motion by Meyer to approve the fee schedule for 2015-16. The recommendation by the state is to increase the Adult Lunch to \$3.35 and the Student Lunch to \$2.35. All other fees will remain the same. Second by Conlon. Motion carried.

**9. Iowa Association for Education Purchasing (IAEP) Contract 2015-16.** - Motion by Grandstaff to approve the contract with IAEP. Second by Enderson. Motion carried.

**10. 2015 Graduates Approval** - Motion by Enderson to approve the list of seniors for May 2015 pending final review of course work. Second by Long. Motion carried.

**11. Disposition of Obsolete Equipment - 803.1** - Motion by Long to approve the disposition of obsolete items through open bids. Second by Enderson. Motion carried.

**12. Open Enrollment** - Motion by Conlon to approve the open enrollment for Lily Morwitzer in the first grade to Emmetsburg. The family is moving in April or May to Ruthven. They have been invited to visit Ruthven-Ayrshire. Second by Long. Motion carried.

**13. E-Rate Category Two Funding Project - Network Cabling Upgrades** - Motion by Malm to approve the upgrading to all existing networking cabling using E-Rate Category 2 funds. Approval for the project is contingent on E-rate funding approval. Second by Enderson. Abstain: Conlon. Motion carried.

**14. Insurance Plans** - Motion by Conlon to approve the 4 Tier Plan provided by ISEBA-Wellmark Blue Cross Blue Shield. Second by Enderson. Motion carried.

## **VIII. Recognition of Staff and Students**

### **A. "Good News Sharing" - in the Principal/Superintendent Reports**

## **IX. Principal/Superintendent Reports**

### **A. Principal Report - Mr. Josephson**

1. Good News Sharing from the 5-12 Staff:
  - MS hallway behavior has improved
  - MS Honor Band went well
  - Good PBIS meeting
  - Great weather!
  - Minute-to-Win-It was very successful..and fun!
  - MS Play went well
  - MS field trip went well
  - 6th Grade solos were fabulous
  - Positive comments about college field trip
  - JAM went really well
2. 9-12 Band students had their Spring Pops Concert at Graettinger on March 12th. The Concert Choir and Band performed along with several small groups.
3. The Ruthven-Ayrshire MS Play performances were Friday, March 27 and Saturday, March 28. We also made this event available to those who could not attend by live streaming through High School Cube.
4. Parent - Teacher conferences were conducted on March 17 and March 19. Conference Attendance for the Middle School was 95%. High School attendance was only about 40%.
5. Third Quarter Honor Rolls have been released. We continue to have a large number of students performing at a high level
6. Titan JAM was conducted on March 26th. Mr. Clouse, Mr. Borchers, and I felt the Seniors were well prepared and that the presentations were very informative. Thanks so much to all the board members who were able to attend and help evaluate the students' presentations.
7. March 31st marked the date of the 2nd Annual G-T/R-A talent show. Cole Reiman received 2nd Place for his juggling act.
8. Thursday, April 2nd was an all-day PD day for the R-A staff. We spent the morning dissecting Iowa Assessment results and completing the Item Analysis. After lunch, the PBIS team worked with the elementary teachers completing more of their Reading curriculum while the 5-12 staff conducted an IEP meeting.
9. The R-A Middle School students had their Arts and Sciences Field Trip to Des Moines on Tuesday, April 7. Students were able to watch a theatrical production about two teenage girls during World War II at the Civic Center. After a nice walk on the skywalk and dinner at Spaghetti Works, the students then spent their afternoon at the Science Center of Iowa.
  - Proceeds from the Middle School Minute-to-Win-It fundraiser were sufficient to cover all costs other than transportation.
10. The Ruthven-Ayrshire Prom was held Saturday, April 11th. Congratulations to the R-A Junior Class Sponsors for planning a great evening. Many of the students gathered at the Spencer Municipal Hospital prior to Prom to greet Jeff Kathman

who was unable to attend due to his ankle surgery. It was really heartwarming to witness this event. It spoke volumes for the character of our students and the “family” atmosphere here at R-A. The Grand March was live streamed on High School Cube, allowing many outside of our area to watch.

11. Mr. Borchers and Mrs. Cook are putting the final touches on the plans for Freshman Orientation on April 21st. I will transport our 8th graders to Graettinger that day. We hope it will help them to become familiar with the building, meet teachers, and learn more about the opportunities available to them there in the afternoons next year.
12. I attended the Iowa 1:1 Institute in Des Moines on April 8 along with Mr. Olesen and Ms. Kerr. All three of us came away with some exciting ideas about how to continue to bolster technology integration in our school.
13. High School Track session is well underway with several meets already run. Middle School Track will run their first meets on Thursday. The High School Golf Teams open their seasons tonight with conference meets after getting rained out last Thursday.
14. Graduation is at 2:30 p.m. on May 17. Senior Awards/Baccalaureate will be on Wednesday, May 14 @ 7:00 p.m.

## **B. Superintendent/Elementary Principal Report**

### **Good News Sharing - Elementary**

- Spring MAP Testing has started. The 1st Grade is taking the tests this session. We are getting them familiar with the testing.
- We had 100% attendance at the PK-4 Parent/Teacher Conferences.

### **Professional Development Day**

- **Iowa Assessment Data Analysis** lists items to consider during the analysis. For example: Look at how the groups were split up and if there could be a different way of doing it.
- **PBIS** - The program is going well.
- **Elementary Guided Reading** - The guided reading for the elementary is going very well and they are working on the syllabus with the groups.
- **MS/HS** - is doing well also.

### **4/21/15 - PD**

- **Joint DLT Meeting - Ruthven** - We will meet in Ruthven and go over the following:
  - Iowa Assessment Data Analysis
  - 4 days of PD will be at the end of the year. We will go over those plans.
  - The Goals for 2015-16 will be discussed.
  - Building Level - PD
  - Elementary will do Data Analysis or Guided Reading.

## **X. Information Items:**

1. **Palo Alto County Gaming District Funds** - We have had some initial discussions on items we would like to recommend these funds go towards.

**2. IASB Board Learning Experiences** will take place April 28th in Emmetsburg.

**XI. Adjourn** - Motion by Enderson to adjourn the meeting at 9:50 p.m. Second by Malm  
Motion carried. The next board meeting will be Monday, May 18, 2015 at 7:30 p.m.

***Kelli Harmon, Board Secretary***