

Unapproved
Ruthven-Ayrshire Board of Education
Regular Monthly Meeting Minutes
Monday, October 13, 2014, 7:00 PM
Room 214 - Board Room

The Ruthven-Ayrshire Board of Education held its regular meeting with the following in attendance; Larry Conlon, Tracy Enderson, Ray Grandstaff, Bruce Long, Darin Malm, Katie Meyer, Susan Sikora, Jon Josephson, Andrew Woiwood, and Kelli Harmon. Also in attendance were the AEA and staff.

All motions were unanimous unless otherwise noted.

- I. Call to Order** - President Sikora at 7:00 p.m.
- II. Review of District Mission Statement** - Sikora
- III. Approve Agenda** - Motion by Conlon to approve the agenda; second Malm. Motion carried.
- IV. Welcome Visitors and Guests** - President Sikora
- V. Communications**
 - 1. Citizens or organizations in attendance.**
 - 2. Received through the mail** - Mr. Clouse provided a senior picture to add to the Board Member's yearbooks.
 - 3. Through Board Members** - President Sikora asked if the announcements for both Graettinger-Terril and Ruthven-Ayrshire would be sent to parents.
- VI. Business & Action Items**
 - 1. Consent Items:** Motion made by Meyer to approve the consent items. Second by Enderson. Motion carried.
 - a. Minutes** - September Minutes were approved with changes.
 - b. Approval of Bills/Claims**
 - c. Financial Reports** - Presented by Dowd of AEA.
 1. The Unspent Authorized Budget Report was presented by Bader of AEA.
 2. Summer Projects was presented by Woiwood.
 - d. Activity Calendar for November** - The November board meeting will be on the 10th at 7:00 p.m. Valerie Silliman will do a presentation on the SMART room at 6:30 p.m. Add the Board Convention to the 19th and 20th of November.
 - e. Field Trips**
 1. FFA Members to District FFA Greenhand Fire-Up, October 7th from 4:00 p.m. to 800 p.m. at the Orange City High School. Caryn Graham is the instructor.
 2. Freshman and 1st-year FFA members to Iowa FFA Greenhand Convention on October 10th at the Iowa FFA Enrichment Center, Ankeny, IA. Caryn Graham, Instructor.
 3. Senior Prep Class will spend one day in Emmetsburg and one day in Spencer sometime in October and early November to sell advertising in the Yearbook.

f. Field Trip Reports

1. Third Grade Trip to Clay County Fair. Great Success! Some of the things said by the students: My favorite part was seeing the baby ostrich. I learned how to milk a cow and how long pigs live. Grandpa's Barn was my favorite!

2. Second Grade Trip to Farm Safety at the Emmetsburg Fairgrounds on September 16th. They saw other friends from other schools. There were seven stations: first-aid/sun safety, healthy lifestyles, tractor/PTO safety, hand washing, chemical safety, bike and roadway safety and grain safety. They liked the hand washing the best. They put "fake germs" on their hands and sent them to the bathroom to wash. Then they looked at their hands under a blue light to see the germs they missed. Some were shocked at all they missed! We had a great time, kids behaved and the weather was excellent!

3. First Grade Farm Safety Day - at the Palo Alto County Fairgrounds.

We had seven stations also. The students were asked, "What did you learn at the Farm Safety Day? 1. Don't play around grain or you can get sucked in. 2. Call 911 in emergency situations and never hang up. 3. Cover-up and wear sunscreen, were a few of the comments.

2. Personnel - Motion by Malm to approve Brent Dyhrkopp as the substitute Volleyball Coach for Mrs. Beisell. He would get paid \$35/day to finish the season. Second by Long. Motion carried.

3. SBRC Application for On-Time Funding - Motion by Malm to approve the SBRC Application for On-Time Funding and to apply for as much spending authority we can. Second by Conlon. Motion carried.

4. Application for At-Risk Funding

Motion by Enderson to approve to the application for At-Risk Funding. The cost of this funding is placed on the property tax levy. Second by Meyer. Motion carried.

5. Title 1 Application - Motion by Conlon to approve the Title 1 Application with the allocation of \$36,485. Second by Enderson. Motion carried.

6. Iowa Association of Educational Purchasing - Motion by Meyer to approve the yearly report by the IAEP which is an organization by the AEA to assist schools with the purchase of products and services. Second by Conlon. Motion carried.

7. Open Enrollment - Motion by Malm to approve the Open Enrollment of Dallas Mitchell and Jackson Sledd to Emmetsburg due to a family move after March 1. Second by Conlon. Motion carried.

8. Partial Day Sharing - November 12th & 17th at 7:30 p.m. were picked as possible meeting dates for Partial Day Sharing Meeting between Ruthven-Ayrshire and Graettinger-Terril.

9. Summer Reading Program - Motion by Long to say thank you for all of the hard work on the Summer Reading Program to Mrs. Kirk. Second by Malm. Motion carried.

AEA Staff left at 8:30 p.m.

VIII. Recognition of Staff and Students

A. "Good News Sharing" - in the Principal/Superintendent Reports

IX. Principal/Superintendent Reports

A. Principal Report

1. Good News

- a. Tracy Hoben - Really likes her new room.
 - b. Larry Swingen - 7th FB with North Union went really well
 - c. Jana Beisell - Middle School Volleyball vs. Harris-Lake Park went really well
 - d. Gwen Donahue - I have had contact with many high school students today - in the hallway, classroom and office. I have been very impressed with their behavior - very friendly and polite! We have some terrific kids in our building. I am looking forward to our Healthiest State Walk and seeing the older students interact with the younger ones again!
 - e. Tim Nielsen - Junior High Chorus singing 4 parts!
 - f. MS/HS Staff - Homecoming and Coronation Activities went well.
 - g. Matt Borchers - Care Center was very thankful to have the Royalty come visit.
2. The final day of 1st Quarter is Friday, October 17, 2014. Parent Teacher Conferences will be held on Monday, October 27th from 3:00-8:00 p.m. and October 30th from 3:00 to 6:00 p.m. 5th-8th grade conferences will be student-led and will be scheduled with the students' advisors.
 3. Four seniors have applied for early graduation. All four will be eligible pending successful completion of any required classes they are currently taking and Titan Jam.
 4. Plans are under way for a Middle School Dance on Saturday, October 25th from 8:00 a.m. to 10:00 PM. A group of middle school students have done all of the planning.
 5. Plans are also underway for the carnival and haunted house on November 8th. The middle school students will be conducting the carnival while the junior class is working on the haunted house.
 6. 5-12 students participated in the Governor's Healthiest State 1K walk last week. High School and Middle School students paired up with the elementary classes to facilitate the walk which was conducted on an in-town route.
 7. High School WIN and QST time has been incorporated into the schedule. QST groups meet each Tuesday from 10:10 to 10:30 a.m. WIN opportunities are offered each Friday from 10:10 a.m. to 10:30 a.m.
 8. Our PBIS team completed the first of 5 formal trainings on Positive Behavior Interventions and Supports (PBIS) on September 18. We worked to define our district's vision for PBIS as well as defining various expected behaviors throughout the building and how these behaviors should be taught and reinforced. - The PBIS team had additional time to work at the October 7th Professional Development.
 9. The Drama Department is gearing up for the fall play which will be held in Ruthven on November 14th and 15th @ 7:30 p.m. and November 16th @ 1:00 and 4:00 p.m.
 10. HS Band and Vocal students will have their Fall Concert on October 23rd at 7:00 p.m. in Graettinger.
 11. The National Theatre for Children will be coming to R-A on October 20th at 1:00 p.m. to present a short play on Financial Literacy for our 5th-8th Grade students.
 12. Volleyball Season is winding down. The Twin Lakes Conference Tournament begins tomorrow night (10/14) and continues on Thursday (10/16). The VB team opens post-season tournament play on October 21st vs. Harris-Lake Park @ Lake Park -

7:00 p.m.

13. High School Football has 2 regular season games left: H-LP (Parent's Night) on the 17th and Remsen St. Mary's at Remsen on the 24th. 1st Round Tournament Games are slated for October 29th. The final JV game vs. H-LP next Monday has been cancelled, but we were able to schedule a make-up game with WB-M. That game will be played at West Bend.
14. After a lot of work and negotiation with our insurer and with several contractors, we now have a plan to repair lighting and fencing at the ball field. We hope to have the lighting project completed yet this fall. The fencing repairs will not be done until spring.

B. Superintendent Report

Good News Sharing - Elementary

- The Healthiest State Walk was a success! Had a beautiful weather and the children enjoyed walking, exercising, talking and collecting prizes in the game of "Walk-opoly". Jay Schoning will be publishing an article in the Zipcode.
- The Ruthven Fire Department visited the elementary students during Fire Prevention Week. Compliments of the Ruthven Fire Dept. and Hardware Hank each child received a smoke detector for his/her home. The elementary children are signing thank you's for both places.
- Two beautiful autumn blaze maple trees have been planted on the playground in memory of Lois Snively (with the memorial money donated to the school.) Some children will be photographed around the trees and a thank you will be sent to the family. Lois loved watching the children at recess and now will be giving them some much needed shade on hot days!
- Shannon Knaak has very successfully completed her student teaching in kindergarten. She will be missed very much by the students and Ms. Donahue. She is headed to Great Lakes Lutheran School in Spencer with teaching a combination 3rd and 4th grade class.

Professional Development - 10-7-14 K-6 Reading

A. FAST Assessments and Progress Monitoring are being done by Mrs. Silliman.

B. Reviewed the SINA Audit document-

1. Universal Tier - what we teach to all students - Can 80% be proficient?
2. Instructional time for Reading and Math?
Reading - Yes, Math - No. We have improved on the reading and will work hard to improve Math instructional time.
3. Knowledge of and Implementation of the Iowa Core
4. Researched based Instructional Materials and Practices.
5. Use of data and evidence of student learning.
6. Teacher Collaboration - K-1, 2-3, 4-6 are working on creating time to meet.

C. Book Room - The teachers have been putting together a book room. The teachers will have access to a variety of teaching materials.

D. MS/HS PBIS -

1. Review Minutes from September 18th

2. Set Regular Meeting Time
3. Finalize our main goals (acronym or what our focus will be)
 - a. 3-5 School-wide behavior expectations
 - b. PBIS Titan Time Posters
4. Finish Working Smarter Matrix (final product copy)
5. Finish expectations by settings matrix
6. Quarter 1 Celebration (when, where, what)?
7. Finish Action Plan based on TIC results

E. School Improvement Advisory Committee - The SIAC Committee will meet on Thursday, October 16th at 7:00 p.m. A phone call and letter went out to Committee Members. A rep from this group will present the Annual Improvement Goals at the November Board Meeting.

F. Presentations - Mrs. Silliman will present the SMART Room before the November Board Meeting on November 10th. The K-4 students have been using this room daily to improve hand/eye coordination to improve reading.

IX. Information Items:

1. **IASB Delegate Assembly @ Convention** - November 20-21st. Enderson, Grandstaff, Sikora and Woiwood will be attending.
2. **Legislative Priorities** - 1) 14. Supplemental State Aid, 2) 22. PPEL Fund Uses, 3) 16. Management Levy Flexibility, 4) 5. Transportation Funding, 5) 38. Sufficient State Funding for Mandates. The board delegate will present these at the IASB convention.
3. **Teacher Leadership Compensation Grant** - The Joint TLC Team is writing a TLC Grant. It is recommended to be approved before it is submitted. The board will be contacted.
4. **Palo Alto County Gaming Grants** - The grants and mini grants will be available from the Palo Alto County Gaming Development Corporation again this year. No changes from last year's grants.
5. **Student/Board Meeting** - Sikora, Enderson and Meyer met with some of the high school students. Here are some of the questions asked and some of the answers given by the students. 1) What is going well this year? Communication is better between the schools. WIN time is good for getting help from G-T and R-A teachers. Less hectic than last year. 2) What is not going well this year? Most G-T teachers have class during WIN time. GT's homecoming was a lot better. QST - either no meetings or unproductive meetings. 3) How are your classes in RA going? Good! 4) How are your classes in GT going? COLD!! Google not working. Scheduling conflict between Band and Spanish. Keep loaner if your computer breaks. This meeting was very beneficial. There will be more meetings between the board, students and teachers.
6. **ISFLIS Meeting** - Sikora and Woiwood attended the ISFLIS Super Board Meetinging Pocahontas. The meeting went very well.

XII. Adjourn - Motion by Malm to adjourn the meeting at 9:45 a.m.; second by Meyer. The next board meeting will be November 10, 2014 at 7:00 p.m. A presentation on the S.M.A.R.T. room will be given by Mrs. Silliman at 6:30 a.m.

Kelli Harmon, Board Secretary

