

**Unapproved**  
**Ruthven-Ayrshire Board of Education**  
**Special Meeting - Negotiations**  
**Monday, April 14, 2014, 6:45 PM**

The Ruthven-Ayrshire Board of Education held its special meeting for Negotiations with the following in attendance; Larry Conlon, Tracy Enderson, Ray Grandstaff, Bruce Long, Darin Malm, Katie Meyer, Susan Sikora, Jon Josephson, Andrew Woiwood, and Kelli Harmon. Also in attendance were the AEA and staff members Brian Hersom and Amy Sikora.

All motions were unanimous unless otherwise noted.

- I. Call to Order - President Sikora - 6:54 p.m.**
- II. Approve the Agenda -** Motion by Meyer to approve; second by Malm. Motion carried.
- III. Business Item - Negotiations -** Initial Proposal from the RAEA. Amy Sikora, RAEA President, presented the Initial Proposal to the Board of Education.
- IV. Adjourn -** Motion by Conlon to adjourn the special meeting at 6:58 p.m., second by Long. Motion passed.

**Ruthven-Ayrshire Board of Education**  
**Regular Month Meeting**  
**Monday, April 14, 2014, 7:00 PM**  
**Room 214 - Board Room**

The Ruthven-Ayrshire Board of Education held its special meeting for Negotiations with the following in attendance; Larry Conlon, Tracy Enderson, Ray Grandstaff, Bruce Long, Darin Malm, Katie Meyer, Susan Sikora, Jon Josephson, Andrew Woiwood, and Kelli Harmon. Also in attendance were the AEA and staff member Brian Hersom.

All motions were unanimous unless otherwise noted.

- I. Call to Order -** President Sikora at 7:00 p.m.
- II. Review of District Mission Statement -** Long
- III. Approve Agenda -** Motion by Enderson to approve; second Meyer. Motion carried.
- IV. Welcome Visitors and Guests -** President Sikora
- V. Board Learning - 5x5 - Larry Seigel**
  - 1. Employment - Government Employment in Iowa
  - 2. Property Taxes
  - 3. Operational Sharing Incentives Bill
  - 4. School Improvement Boosters
  - 5. ISFIS Conference - Des Moines - Thursday, June 19, 2104
- VI. Communications**
  - 1. Citizens or organizations in attendance -** None
  - 2. Received through the mail. -** None

3. **Through Board Members** - A nice compliment to the RA-students from the convenient store on the Mall of America trip. Our students were very well-behaved.

## **VII. Business & Action Items**

1. **Consent Items:** Motion made by Long to approve the consent items. Second by Meyer. Motion carried.

- a. **Minutes** - March 10, 2014 Board Minutes were approved with the change of a name.

- b. **Approval of Bills/Claims**

- c. **Financial Reports** - Presented by Michelle Dowd of AEA

- d. **Activity Calendar for May** - Additions are to change the May BOE Meeting to May 19th at 7:00 p.m.

- e. **Field Trips**

1. Iowa FFA Convention - Mrs. Graham
    2. YMCA Camp Foster - Mr. Borchers and Mrs. Tewes
    3. Literacy Fair - Mrs. Christensen and Mrs. Kirk
    4. Anatomy /Physiology - Mr. Benedict
    5. 3rd Grade - Emmetsburg -Little House on the Prairie - Mrs. Bauermeister
    6. Nature Center - Conservation Field Day - Mrs. Swanson
    7. FFA Farm Safety Program - RA Middle School
    8. Iowa Lakes Concert - Middle School
    9. Emmetsburg Wellness Center - Ms. Schoning
    10. Nature Center for Canoeing and Fishing - Mr. Swingen
    11. Pure Fishing & Fishing Hatchery - Mr. Swingen
    12. Rachel's Challenge - Mrs. Tewes
    13. Living History Farms (6th Grade) - Mrs. Fay/Mr. Josephson
    14. Elementary Track and Field - Mary Smith

2. **Negotiations** - The Initial Proposal from the Ruthven-Ayrshire Board will be presented to the RAEA. Woiwood presented the proposal. Motion by Conlon to approve the Initial Proposal, second by Malm. Motion carried.

3. **Personnel - Resignations**

1. Kelly Swanson - Middle School Math
  2. Joyce Kreutner - Bus Driver
  3. Mary Smith - Cheerleading Sponsor

Motion was made by Malm to approve the resignations, second by Long. Motion carried.

4. **Master Calendar - 2014-2015 Master Calendar Days and Hours**

Woiwood presented the tentative Master Calendar. A Public Hearing on the Master Calendar will be in May to approve the calendar.

5. **Board Policy - 800 Series** - Motion was made by Grandstaff to approve the 1st reading of the 800 series policies with recommended changes. Second by Conlon. Motion carried.
6. **Summer Projects** - Woiwood presented the anticipated summer projects. Motion was made by Long to approve the new fencing for the Softball Field. Second by Meyer. Motion carried. A tech committee of Sikora, Conlon and Meyer was set up for the Monday, May 28th meeting to decide on the purchase of new computers.
7. **Sports Sharing Agreement -IHSAA** - The agreement is for the state athletic

association for Ruthven-Ayrshire having shared athletic programs with Graettinger-Terril. Motion was made by Meyer to approve the Sports Sharing Agreement, second by Enderson. Motion carried.

**AEA staff left the meeting at 8:45 p.m.**

- 8. Authorize to pay Senior Accounts** - Motion was made by Meyer to allow the payment to seniors the balance left in their lunch accounts. Second by Conlon. Motion carried.
- 9. Fee Schedule 2014 -15** - The following changes will be made to the Fee Schedule: 1. Activity Tickets will now be Athletic Tickets only 2. Take off and/or play for Adult- Varsity Sports and Student Varsity Sports. 3. The other activities will be listed as Non-Athletic Events and the cost will be determined by Administration. 4. Drivers Education will be \$275 and Non R-A Students and Repeat Resident Students will be \$375. 5. The Adult Lunch price will be \$3.30. Motion by Meyer to accept the Fee Schedule for 2014-15 with the new changes. Second by Enderson. Motion carried.
- 10. Contract Drivers Education Car - Agreement Letter** - Asher Motor will lease a vehicle again this year for the same rates as last year. Motion by Long to approve the agreement letter with Asher Motor. Second by Malm. Motion carried.
- 11. Open Enrollment** - Motion by Conlon to approve the Open Enrollments that have been submitted before the deadline of March 1st for grades 1-12 or Sept. 1st for Kindergarten. Second by Meyer. Motion carried.
- 12. Iowa Association for Educational Purchasing - IAEP Contract - 2014-15.** Motion by Enderson to approve the IAEP Contract. Second by Grandstaff. Motion carried.
- 13. 2104 Graduates Approval - Seniors** - Motion by Enderson to approve the graduating senior list of May 2014 pending the final review of course work. Second by Meyer. Motion carried.

**VIII. Recognition of Staff and Students - "Good News Sharing"**

1. The Honor Roll list was very impressive for grades 7 through 12.
2. Ms. Donahue is working with Kindergarten on the Place Value Counting.
3. Pre-school Round-Up went well. There are 14 PK signed up and 13 K.
4. Summer School is being considered.

**IX. Principal & Superintendent's Report**

**Mr. Josephson - 5-12 Principal**

1. Mall of America Trip for the High School Students was successful. Improvements in attendance, discipline, academic performance were seen leading up to the trip.
2. April 15th is Mid-Term for 4th Quarter.
3. 5-8th Grade will travel to the Chanhassen Dinner Theatre in Minneapolis on Wednesday to see "The Little Mermaid."
  - a. Thanks to all of the individuals/groups who donated to make this trip possible and to the teachers and other adults who will accompany the students.
  - b. 9-12 students will not attend morning classes Wednesday. They will report to school at 11:30 a.m. for the bus to Graettinger-Terril or at 11:07 a.m. if they want to eat school lunch.
4. 8-12 Grade students are working to complete their annual I Have A Plan Iowa in the next two weeks. It helps students discover areas of interest in college and careers and to create a plan of study for High School.

5. 9-12 Band and Vocal Students presented their spring Pops concert March 13 in Graettinger.
6. Parent-Teacher Conferences were held March 18 and 20. 5-8 attendance was over 90%. 9-12 attendance was at 35% with 21% stopping in for report cards.
  - a. We used a new student-led format for the 5-8 conferences this year. The Middle School Teachers are now in the process of reviewing the process to make it more informative for the parents next year.
7. We have received Iowa Assessment Scores Back. After our initial review of data, we are concerned about reading scores. The data is being analyzed and comparing it with our MAP and Skills Iowa Data and will be discussing solutions.
8. The Drama Department's Middle School Spring Musical on April 5th and 6th was well attended.
9. Mrs. Beisell, Mrs. Kirk, Mr. Hersom and Mr. Josephson attended the 1-1 Technology Conference in Des Moines on April 10th. Sending additional teachers next year is recommended.
10. High School Track and Golf have started. Meets start next week.
11. Junior-Senior Prom was held Saturday, April 12th. The Grand March, catered meal by Blue Wing Catering, and the dance all went very well. Students then went to Worlds of Fun with the Post Prom Parents.
12. Mrs. Tewes, Mr. Borchers and Mr. Josephson are working with Mrs. Alesch and Mrs. Cook for a college visitation day near the end of April or May. The students will have 4 choices.
13. Mrs. Alesch, Mrs. Cook and Mr. Josephson are putting together the 9-12 schedule for next year. 9th period will be used as WIN time for all students other than those taking advanced or college classes.
14. Seniors are preparing for Graduation. Senior Awards will be held on May 14 at 7:00 p.m. with Baccalaureate following at the Methodist Church. Graduation ceremonies will begin at 2:00 p.m. on Sunday, May 18.

**Mr. Woiwood - Superintendent**

1. **Professional Development - PD - April 1, 2014** - The Ruthven-Ayrshire staff was given an introduction to Positive Behavior Instructional Strategies (PBIS). The Middle School has been using part of the strategies this year. The elementary staff is interested in using PBIS for 2014-15. Teachers need to attend a series of trainings and a PBIS team needs to be formed. Staff used the data from Iowa Assessments to identify students that are not proficient and the areas that the district is below the national standard scores. The teachers will use this data and the MAP data collected to identify areas that need additional time and study.
2. **Joint PD - April 17, 2014** - The final Joint PD will be held Thursday, April 17th, 2014. The plans for the day include "Alice" Training (safety procedures/intruder procedures/etc.), Curriculum Manager and to continue reviewing data. The DLT group will meet following the PD to decide what will be required of staff members to complete and have prepared for the end of the year reporting.
3. **MAP Testing** - The spring MAP testing session will begin April 28 for grades 2-6 and will be followed by grades 7-11 the following week. This will be the last opportunity for students to reach their individual goals in reading, math and science. Cumulative reports

will show the 2 years of MAP testing data for the parents and for the student files.

4. **Track and Field Special Olympics** - Mary Smith's Class will attend Thurs., April 17th.

**X. Information Items**

1. **Sports Sharing Meeting Minutes** - Woiwood shared the minutes from the Sports Sharing Committee meeting held March 27th.
2. **Radio Sponsorship** - GRTA Sports - KILR Radio will include a radio informational spot when they are announcing the GT-RA athletic events. Promotional spots will also run throughout the week. The cost is \$150/month. This is divided between GT and RA.
3. **School Nutrition Program Administrative Review** -On April 17 and 18 Ruthven-Ayrshire had a review of the School Nutrition Program. The report reviews the findings of the review and the required corrective action. Keri, Kelli and Mr. Woiwood have reviewed the report and the corrective actions are being addressed and will be submitted before the April 30th deadline.
4. **Bus Inspection Report** - On March 12, 2014 the district buses were inspected. The route buses passed. The sub buses needed work done in 30 days. Mr. Murphy has completed the repairs required and all buses are able to be used.
5. **Palo Alto County Gaming Grant District Funds** - The Gaming Grant Committee had an initial meeting to discuss the purchases with the grant funds (\$25,296). Planning on having a proposal for the May meeting.
6. **Baker Group** - This organization does a walk through reviewing all mechanical systems. They will plan and budget any projects and will serve as the general contractor for the project.

**XI. Closed Session - 21.5i - Superintendent Evaluation-**

Motion by Enderson to go into closed session at 10:12 p.m. Second by Conlon. Roll call in Tracy Enderson, Bruce Long, Ray Grandstaff, Darin Malm, Larry Conlon, Katie Meyer and Susan Sikora. Motion carried.

Motion by Grandstaff to come out of the closed session at 11:08 p.m.. Second by Enderson. Roll call of Tracy Enderson, Bruce Long, Ray Grandstaff, Darin Malm, Larry Conlon, Katie Meyer and Susan Sikora. Motion carried.

**XII. Adjourn** - Motion by Enderson to adjourn the meeting at 11:08 p.m.; second by Meyer. Motion carried. The next regular board of education meeting will be Monday, May 19, 2014 at 7:00 p.m.

***Kelli Harmon, Board Secretary***