

**Unapproved  
Ruthven-Ayrshire Board of Education  
Regular Monthly Meeting Minutes  
Monday, January 13, 2014, 6:00 PM**

**5:30 Teacher Presentation – Mrs. Beisell and students**

The Ruthven-Ayrshire Board of Education held its regular meeting with the following in attendance: Larry Conlon, Tracy Enderson, Ray Grandstaff, Bruce Long, Darin Malm, Katie Meyer, Susan Sikora, Jon Josephson, Andrew Woiwood, and Kelli Harmon. Also in attendance were the AEA, staff and media.

All motions were unanimous unless otherwise noted.

- I. Call to Order** – President Sikora at 6:10 p.m.
- II. Review of District Mission Statement** - Malm
- III. Approve Agenda** – Motion Meyer; second Conlon, motion carried.
- IV. Welcome Visitors and Guests** – President Sikora
- V. Board Learning**
  1. 5x5 with Larry Sigel on Household Income
- VI. Communications**
  1. **Citizens or organizations in attendance** – None
  2. **Received through the mail** – Thank you to the Board from R-A Staff.
  3. **Through Board Members** – Concerns on the rough back roads to Greattinger. A spokesperson and signatures were suggested as a way to contact the County Supervisors.
- VII. Business & Action Items**
  1. **Audit Presentation** – Alex Barr of Schnurr and Company presented the 2013 Audit to the Board. Motion by Malm to approve the 2013 Audit Report. Second by Long. Motion carried.
  2. **Consent Items:** Motion made by Long to approve the consent items. Second by Meyer. Motion carried.
    - a. **Minutes** – December 11, 2013 Minutes were approved as is.
    - b. **Financial Reports** – Presented by Michelle Dowd and Jann Murphy from the AEA. Harmon presented the Healthy Snack information.
    - c. **Activity Calendar for February** – The Board Meeting will be on Monday, February 10th at 6:00 p.m. March and April Board Meetings will also begin at 6:00 p.m. The Professional Development Day originally scheduled on February 14<sup>th</sup> will now be on February 21<sup>st</sup>. No school on February 21<sup>st</sup>. The 9-12 Grade Dance will be on February 15<sup>th</sup>.
    - d. **Field Trips** –

- **Ag Department FFA Field Trip Requests:**

1. **PAC Growers Association Quiz Bowl** in Emmetsburg on Jan. 25<sup>th</sup> at 10:00 a.m. at ILCC. 1 Suburban will need to be reserved. Justin Schmidt, Eric Sundall and Lane Reiman will get picked up at the school.
2. **FFA Career Development Events Sub-Districts** – January 28 in Lake Park. 1 Bus needed. Keeven Long, Kyle Long, Justin Schmidt and Lane Reiman will participate.
3. **Livestock Judging at Iowa State Beef Expo Des Moines** – February 9<sup>th</sup>. 1 GT Suburban reserved. Overnight trip leaving on Saturday, Feb. 8<sup>th</sup>. Tour Beef Expo on the Feb. 8 and at the Livestock Judging Competition on Feb. 9<sup>th</sup>. Kyle and Keeven Long will participate.

- **Advanced Foods** – Class to the Ruthven Locker within the next 2 weeks.
- **No Apologies Assembly** – Grades 9-12, Jan. 22, 2014 in Spencer, \$250.00 and 2 buses.
- **HS Incentive Trip** – Grades 9-12, March 14, 2014, Mall of America, Bloomington, MN, 2 buses and 2 ½ day substitutes.

### 3. **Personnel**

Motion by Enderson to approve Martha Dyer as the Para/Custodian at \$9.27/hr. and to approve Dave Peterson for the Boys Track Coach with the understanding that there will be no Assistant Coach unless the number of team members increases. Second by Malm. Motion carried.

### 4. **Bullying/Harrassment**

Matt Borchers gave a presentation on the current information needed for reporting bullying/harassment and the forms used to identify both. The Referral Screening Tool will be added to the process.

### 5. **Board Policy – 505.6, 601.1, 6056E1 and 100 Series**

505.6 Graduation or Completion Requirements Policy. Motion by Long to approve the final reading of 505.6. Second by Enderson. Motion carried. 601.1 School Calendar Policy was discussed. 605.6E1, Internet Access Permission and 100 Series Policies, Bullying/Harassment, will have changes made for the 2<sup>nd</sup> reading. Motion by Conlon to have the changes made for the 2<sup>nd</sup> reading. Second by Meyer. Motion carried.

**AEA staff left the meeting at 7:30 p.m.**

### 6. **Copier Contract**

Motion by Conlon to approve the new copier contract for the Konica Minolta copiers with a cost of \$210 per month. The cost of the machines, \$675 will be covered by PPEL. Second by Malm. Motion carried.

## **7. Iowa Demonstration Construction Grant Program**

Motion by Enderson to approve the Iowa Demonstration Construction Grant Program Contract which will provide the school with \$6,034.00 to complete the Fire Safety repairs and updates. Second by Long. Motion carried.

## **IX. Recognitions of Staff and Students**

### **Good News Sharing –**

- The staff and students have survived a lot of changes with the new schedules and positions.
- Everyone is figuring out the new “Infinite Campus” system.
- The Middle School thru High School is adjusting well to the schedule changes and Grade Sharing with Graettinger.
- Mrs. Kirk has received the Target Grant that will help the Middle School with their expenses for the trip to the Chanhassen Dinner Theatre.
- Technology is working well.
- Records are being run on the Raz Kids reading programs.
- Students’ of the Month – K-Isabelle Harris & Joy Woodyard, 1<sup>st</sup> Grade – Gavin Swanson & Reese Conlon, 2<sup>nd</sup> Grade- Luke Sampson & Jenna Woodyard, 3<sup>rd</sup> Grade – Alliyah Dennison & Elias Naber, 4<sup>th</sup> Grade – Kenzie Schnetzer & Joe Horst, 5<sup>th</sup> Grade – Cade Stearns, 6<sup>th</sup> Grade – Jackson George, 7<sup>th</sup> Grade – Brooke Doran, 8<sup>th</sup> Grade – Zach Lieb, High School – Science: Justin Schmidt, English: Morgan McGrauth, Social Studies: Bryan Scott, Health/PE: Samuel George.
- Most of the 7-12 Students are on the Honor Roll for the semester.

## **VIII. Principal and Superintendent’s Reports**

### **Principal’s Report- Jon Josephson**

- I’m pleased with the overall academic achievements of our students in grades 5-12 for 1<sup>st</sup> semester. Report Cards have been mailed. Due a transcript error, new cards will be printed with the correct credits and GPA ranks.
- Middle School Students wrapped up the first semester by partnering with Iowa State Bank to purchase and deliver gifts to the residents at the Care Center. Students visited with residents and sang carols.
- 2<sup>nd</sup> Semester is underway with all add/drops nearly completed.
- I hope to have an assembly next week to present certificates for Honor Rolls, Academic All-Conference, Perfect Attendance, etc. Student Handbooks will be reviewed also.
- Map Tests and Iowa Assessments are coming up quickly. MAP tests will be given for 5-6 during the week of the 13<sup>th</sup> and for 7-12 during the week of the 20<sup>th</sup>. Iowa Assessments will be given the week of February 3.
- High School Students will attend the “No Apologies” assembly at Spencer High School Next Wednesday.

- Plans continue for the Middle School Trip to Chanhassen Dinner Theatre in the Twin Cities. We plan to give the 9-12 students the morning off that day in order to allow all of the Middle School staff to be chaperones.
- Planning also continues for the HS Incentive Trip to Minneapolis. The students seem to be very excited about it and I am already seeing students demonstrate a lot of conscientiousness about meeting the qualifications for the trip.

### **Superintendent Report – Andrew Woiwood**

#### **1. Professional Development – January 3, 2014 -**

K-4 – Place Value Webinar – All PK-4 teachers participated in a live webinar. The emphasis was using place value and language the teachers need to use while explaining this to students.

5-12 – 1:1 Vision, Middle School Bootcamp, High School Bootcamp, Middle School PBIS, HS Field Trip, MS Field Trip, MS/HS Cross Country Skiing, and testing. Time was also given for teachers to work on grades/report cards and preparing for 2<sup>nd</sup> semester.

- 2. Peer Review** – Teachers in grades Pk-4 will be using Peer Review as they implement the new learning on place value from the webinar. Peer Review is having another teacher sit in while the teacher implements what was learned from the webinar into their classrooms.
- 3. Winter MAP Testing** – Started the Winter MAP testing with the 2-6 grades today and the 7-11 will follow the next week of January 20<sup>th</sup>. The expectations for students are to increase their RIT Score from the Fall testing. The district Annual Improvement Goal is based on the number of students who are able to make their individual goal in each content area.
- 4. Iowa Assessments** – We are planning on giving the Iowa Assessments starting February 3<sup>rd</sup>.

### **IX. Information Items**

- 1. Joint Board Meeting** – will be Thursday, February 6<sup>th</sup> at 6:00 p.m. in Graettinger. We will discuss the Student/Parent Surveys, grades, transportation and the accountability of the students.
- 2. Student/Staff Survey** – We will share the major outcomes from the survey given to students and staff. They have come out very positive. The question to them was “How is Partial Day Sharing going for you?”
- 3. DE Reporting** – Student Reporting in Iowa Winter submission, C-Plan (Iowa Core)
- 4. Twin Lakes Conference** – Mr. Josephson has attended a Twin Lakes Conference Meeting and will share the information from this meeting.

- X. ADJOURN** – Motion by Enderson to adjourn the meeting at 9:05 p.m.; second by Malm. Motion carried. The next regular board meeting will be **Monday, February 10<sup>th</sup>, 2013 at 6:00 p.m.**

***Kelli Harmon, Board Secretary***