

STUDENT ABSENCES – EXCUSED

Regular attendance by the students at school is essential for students to obtain the maximum opportunities from then education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students shall attend school unless excused by the principal of their attendance center.

Student absences approved by the principal shall be excused absences. Excused absences shall count as days in attendance for purpose of the truancy law. These absences include, but are not limited to: illness, family emergencies, recognized religious observances, school-sponsored or a approved activities, and parent excuses as approved by the administration.

Students whose absences are approved shall make-up the work missed and receive full credit for the missed school work. It shall be the responsibility of the student to initiate a procedure with the student’s teacher to complete the work missed.

Students who wish to participate in school-sponsored activities must attend the entire day the day of the activity unless permission has been given by the principal for the student to be absent.

It shall be the responsibility of the parent to notify the student’s attendance center as soon as the parent knows the student will not be attending school on that day. The superintendent may request evidence or written verification of the student’s reason for absence.

It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code 294.4 (1991)
 Iowa Code 299 (Iowa Acts 1991).
 281 I.A.C. 12.2 (4)

Cross Reference: 501.3 Compulsory Attendance
 503 Student Discipline
 504 Student Activities
 506 Student Records

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