

Unapproved
Ruthven-Ayrshire Board of Education
Work Session Meeting - Tuesday, June 4, 2019 - 8:00 p.m.
Room 214 - Board Room

The Ruthven-Ayrshire Board of Education held a Work Session with the following in attendance; Tracy Enderson, Bruce Long, Darin Malm, Susan Sikora, Jon Josephson, Kelli Harmon and Andrew Woiwood. Absent: Larry Conlon, Stephanie Fay and Heather Ruehle.

Call to Order: President Long at 8:00 p.m. and Pledge of Allegiance

- I. Welcome** - Long welcomed guests Jim Townsend, Project Representative, Colin Van Weston of the Spencer Daily Reporter and Jay Schoning from the Ruthven Zipcode Newspaper.

Conlon joined the meeting at 8:09 p.m. Stephanie Fay joined the meeting at 8:15 p.m.

II. Discussion Items: Jim Townsend

a. Athletic Complex

1. Plans - Board Alternatives for Bid:

- Alternative 1 - Eliminate the Softball/Little League parking lot. Keep the handicapped spaces.
- Alternative 2 - Eliminate the South parking lot. No sidewalks if no parking. Use handicapped spaces by baseball or softball fields.
- Alternative 3 - Little League Field is not part of the bid or project. There is a city plan for the Little League Field. The city and the school could come together on the Little League Field project.
- Suggestion to use the existing light poles as much as possible. There are 3 baseball outfield poles that need to be replaced.
- Suggestion to do the concrete recoating and the blacktop. Also, the baseball bleachers need to be replaced. Remove the concrete stairs and/or replace them by the baseball field and add a railing.
- Alternative 4 - Use a netting and not the chain link fencing for softball and baseball.
- Alternative 5 - The demolition of the softball field would not be part of the bid.
- Suggestion to add Press box/Announcer box for softball and baseball with storage for equipment.

2. Schedule - Woiwood explained how the schedule would go with the project.

1) Design review with school board Monday, June 10, 2) Request for bids Monday, July 8, 3) Issue construction documents for bid, 4) 1st Publication Date, 5) 2nd Publication Date, 6) Pre-Bid Meeting Tuesday, July 16, 7) Bid Opening August 6 at 2:00 p.m., 8) Letter of Recommendation Thursday, August 8, 9) School Board Awards Contract Monday, August 12, 10) Contracts to Contractor for Signature Tuesday, August 13, 11) Contracts to Owner for Signature Friday, August 23, 12) Public Hearing Monday, August 26, 13) Pre-construction Meeting Tuesday, August 27, 14) Construction Begins Tuesday, Sept. 3, 15) Construction Update to School Board Monday, September 9, 16) Substantial Completion Monday, October 14, 17) Final Inspection Friday, October 25, and 18) Project Close-out Monday, November

11th. Board Meeting Dates: Monday, June 18, July 8, August 12, September 9, October 14, and November 11.

3. Moving Forward - Next Steps - The plan will be drawn up with the alternatives included. The bidding process will take place after the plans are accepted by the board.

III. Adjourn - Motion by Fay to adjourn the meeting at 10:05 p.m. Second by Conlon. Motion carried.

Kelli Harmon, Board Secretary