

Unapproved
Ruthven-Ayrshire Board of Education
Regular Monthly Meeting Minutes
Tuesday, June 18, 2019
Room 214 - Board Room 7:00 P.M.

The Ruthven-Ayrshire Board of Education held its regular meeting with the following in attendance; Larry Conlon, Tracy Enderson, Stephanie Fay, Bruce Long, Darin Malm, Heather Ruehle, Susan Sikora, Jon Josephson, Kelli Harmon and Andrew Woiwood. Guests: Michael Murphy of Larson Engineering and Jeremy Simington, Principal of Graettinger-Terril School. All motions were unanimous unless otherwise noted.

- I. CALL TO ORDER-** President Long at 7:00 p.m.
- II. REVIEW OF DISTRICT MISSION STATEMENT-** Malm
- III. APPROVE THE AGENDA-** Motion by Sikora to approve the agenda with the addition of #13. Board Policy Updates; second by Enderson. Motion carried.
- IV. WELCOME VISITORS AND GUESTS-** President Long
- V. BOARD LEARNING - 5x5 by Larry Sigel April/May**
 1. Iowa: Butterflies - Iowa has 36 different species of butterflies.
 2. School - April is Tornado Month in Iowa. Check the website for safety tips
<https://www.spc.noaa.gov/faq/tornado/school.html>.
 3. Finance - This is a good time to do a Budget Review. Amendments due May 30th
 4. Information: ISFIS Legislative Recap will stress the End of Session. Sign up for the Webinar on May 28th. Go to the ISFIS website.
 5. Thank You for watching the 5x5's.
- VI. COMMUNICATIONS**
 1. Citizens or organizations in attendance- None
 2. Received through the mail- None
 3. Through Board Members - Enderson asked about the laws concerning a Chauffeur's License.
- VII. BUSINESS & ACTION ITEMS**
 - 1. Consent Items-** Motion by Sikora to approve consent items; second by Fay. Motion carried.
 - a. Minutes - May 13, 2019 Board Minutes and Work Session Minutes on June 4, 2019 were approved as is.
 - b. Approval of Bills/Claims
 - c. Request to pay June Bills
 1. Authorization of 2018-2019 year end expenditures
 - d. Financial Reports- Presented by Woiwood
 - e. Activities Calendar- The regular School Board Meeting will be held Monday, July 8 at 7:00 PM. The alternate date would be Wednesday, July 10 at 7:00 p.m.
 - f. Field Trips - Reports
 1. The 4th Grade gave a report on their trip to the Palo Alto County Fair on May 9th. They enjoyed the day and the many stations set up for learning. - Mrs. Sikora.

2. May 24th the 4th thru 6th grades went to Spencer for the Annual Track and Field Day. Had a great day participating in the events. Thanks to Spencer for letting us use the track. Mrs. Geelan, Ms. Stensrud, Mr. McCabe, Mrs. Smith and Mrs. Sikora.
 3. **Instrumental Music - Tri-State MS Honor Band** was on Saturday, March 3rd. The students had a good trip! **Middle School Contest** - The 6th Grade band students played instrumental solos and were judged by Emily Doerder.
Vocal Music - Iowa Lakes Show Choir Clinic/Competition - The Jr. High Show choir participated. All solos received an award and a \$500 scholarship to Iowa Lakes Community College. **Jubilation Show Choir Competition** - Johnny Martini received outstanding soloist for the Jr. High Division. The students performed well. - Mr. Nielsen.
 4. The 3rd Grade went to the Nature Center. They had fun learning about many things in nature. Example: A hedgehog will roll into a ball when it is scared. - Mrs. Bauermeister.
 5. The 1st Grade went to the Rec and Wellness Center in Estherville. They had fun in the pool and block area. They built a castle together. Practiced following directions and listening. - Mrs. Hersom.
2. **Athletic Complex Planning - Larson Engineering** - Michael Murphy from Larson Engineering went over the plans to finalize the Athletic Complex. The board talked over the final plans and Larson Engineering is moving ahead with them.
 3. **Personnel** - Motion by Conlon to approve the resignation of Tracy Hoben as MS/HS Special Education Teacher and Bryce McCabe as K-12 PE/Health Teacher. Also Conlon approved the hiring of David Rubis as K-12 PE/Health Teacher and Paul Jorgenson as the MS/HS Special Education Teacher. Motion was made to approve the Secretaries contracts with the changes to the salaries. It was approved to accept the sharing of Allie Peterson as the Registrar shared position with Graettinger-Terril. Jeremy Simington presented the Registrar information. The following sharing positions were also approved: a) Curriculum Director - Chris Myers - 20% with G-T, b) Guidance - Matt Borchers - 50% with G-T, c) Family Consumer Science - Kate Myers - 20% with G-T, d) Industrial Tech - Mara Butler - 20% with G-T, e) Spanish - Karina Magana - 20% with G-T, f) Maintenance - Gary Edwards - 20% with G-T, g) Technology Assistant - Shawn Krull - 50% with G-T, h) Art - John Clouse - 37.5% to G-T, i) Superintendent - Andrew Woiwood - 50% to G-T, j) Technology Director - Brian Hersom - 50% to G-T, k) School Nurse - with Palo Alto County Health System, l) At-Risk Associate - 50% to GT, k) Library - Emilia Gulck, Spencer CSD - 4 days a year, Registrar - Allie Peterson - 20% with G-T, SBO - Alyssa Enderson - 50% to G-T, and Human Resources - Ashley DeMoss - 50% with G-T. 2nd by Fay. Motion carried. Enderson to approve 2019 graduates; second by Fay. Motion carried.
 4. **Approve 2019 Graduates** - Motion by Endeson to approve the 2019 Graduates. Second by Fay. Motion carried.
 5. **Open Enrollment**- None
 6. **Advertise for Milk, Bread, Gas and Diesel Bids**- Motion by Sikora to approve bids for milk and bread, gas and diesel. second by Enderson. Motion carried.

7. **Superintendent Contract and 28E Agreement** - Motion by Malm to approve the Superintendent Contract and 28E Agreement with the changes to the insurance and unused sick days. Second by Conlon. Motion carried.
8. **Grant Wood AEA - Business Application Contract** - Motion by Sikora to approve the continuation of the agreement with Grant Wood AEA for Computer Services. Second by Malm. Motion carried.
9. **Palo Alto County Nursing Agreement** - Motion by Conlon to approve the renewal of the shared nursing services with Palo Alto County Hospital. Second by Sikora. Motion carried. Abstain: Ruehle.
10. **Specialty Underwriters Insurance** - Motion by Enderson to approve the renewal of the Equipment Breakdown Policy with Specialty Underwriters. Second by Fay. Motion carried.
11. **EMC Insurance - 2019-2020** - Motion by Enderson to approve the EMC Insurance for 2019-2020. Second by Sikora.. Motion carried. Abstain: Conlon.
12. **Summer Projects** - Motion by Sikora to approve the Summer Projects updates. Second by Fay. Motion carried.
13. **Board Policy Updates - 705.3 PO Policy and 705.5 Purchase Policy** - Motion by Malm to approve the changing of the wording on Policy 705.3 PO Policy and 705.5 Purchase Policy to “recurring monthly bills do not require PO’s” for the new fiscal year. Second by Fay. Motion carried.

VIII. RECOGNITION OF STAFF AND STUDENTS

- A. “Good News Sharing”- in the Principal/Superintendent Reports

IX. PRINCIPAL & SUPERINTENDENT’S REPORTS

- A. **Principal Report/Good News Sharing: Good-Bye Tour, Summer Sports Teams and Honor Rolls.** 1) 4th Quarter and 2nd Semester ended May 31. Report Cards were mailed the week of June 3rd. 2nd Semester grades have been transcribed and permanent files have been updated. Thanks to Dee and Mr. Borchers for their assistance with this! 2) I attended the ESSA Conference in Des Moines June 12 - 14 along with Mr. Woiwood, Mr. Myers, Mrs. Sikora, Mrs. Geelan, Mrs. Smith and Mrs. Masters. We have great strategies to implement to boost elementary reading comprehension and fluency as well as with some good ideas for PBIS at the HS level. 3) Baseball and Softball Seasons are underway. Girls and boys tournaments will begin on the 8th and 11th of July. 5) The driving portion of Driver’s Ed instruction will be done next week. Thanks to Mr. Nielsen and Mrs. Frederickson for their work with these students.

B. Superintendent Reports

Teacher Leadership and Compensation - TLC - 1) July 16th - TLC Conference in Johnston, 2) **SMORE** - Final for the Year - <https://www.smore.com/ucxbn>

State Reporting - 1) Spring BEDS - Completed, 2) SRI - Student Reporting in Iowa - Due June 20. 2) Assessment Authorization - Due June 21 - New!

Upcoming Events - 1) TLC - July 16, 2) SAI - July 30 - August 1, 3) Registration - August 6, 4) New Teachers - August 14 and 15, 7) All Teachers - August 20 thru August 22, 8) Open House - August 22, 9) School starts - August 23.

X. INFORMATION ITEMS -

1. **Legislative Priorities 2019 and Legislative Resolution 2019** - The board will decide on the 4 resolutions to submit to the IASB at the July board meeting.

XI. ADJOURN- Motion by Enderson to adjourn the meeting at 10:20 p.m.; second by Fay. Motion carried. The next board meeting will be Monday, July 8, 2019 at 7:00 p.m. The alternate date will be Wednesday, July 10, 2019 at 7:00 p.m.

Kelli Harmon, Board Secretary